



# SCOTTISH TERRIER CLUB OF AMERICA

## EXPENSE VOUCHER & REIMBURSEMENT REQUEST

Date: \_\_\_\_\_

Club Member: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Club Activity for which expense was incurred (such as Bagpiper, Committee, Rotating, Montgomery, Shoppe, etc.):

DATE PAID	AMOUNT PAID	PAID TO (Name)	EXPLANATION OF EXPENSE
<b>TOTAL</b>	<b>\$</b>		

Signed: \_\_\_\_\_ Approved by: \_\_\_\_\_

*(Note: Board approval is required for expenditures over \$500.)*

For reimbursement, mail this form along with ALL receipts to the Treasurer at:

SCOTTISH TERRIER CLUB OF AMERICA  
c/o Steve Russell, Treasurer  
P. O. Box 92  
Saint Charles, IL 60174

If questions, please call: (619) 379-02447 or E-mail: [Treasurer@stca.biz](mailto:Treasurer@stca.biz).