



**The Scottish Terrier Club of America, Inc.  
Meeting of the Officers and Directors  
January 15, 2025, Meeting  
via Zoom**

**PRESENT:**

✓	Pam Williams, President	✓	Theresa Thomas, Corres. Sec.
✓	Ann Davis, Vice President	✓	Kathleen Dunleavy, Rec. Sec.
✓	Steve Russell Treasurer	✓	Helen Prince, AKC Delegate
✓	Danica Burge, Class of 2025	✓	Susan Jacobsen, Class of 2026
✓	Christine O'Brien, Class of 2025	✓	Jeff Jones, Class of 2026
✓	Suzanna Mackey, Class of 2025	✓	Lisa Kincheloe, Class of 2026
✓	Dee Smith, Class of 2025	✓	Amy Pelle, Class of 2026

**ABSENT: None**

**GUESTS: None**

**Welcome: Called to order at 8:30 PM ET**

**Pam Williams**

**Report of the Secretaries**

**Recording**

**Kathleen Dunleavy**

- Kathleen presented the 12/18/2024 BOD Regular and Executive Session meeting minutes for approval.

**Motion: To approve the minutes of the 12/18/2024 BOD Regular and Executive Session meeting minutes. APelle moved and SRussell seconded. Passed Unanimously.**

- Kathleen announced that there will be a Regional Club meeting via Zoom on Wednesday, January 22 at 8:30PM ET to review the updated Parent and Regional Club SOP. All regional clubs should be represented. Club presidents, corresponding secretaries and regional club delegates have been invited.
- Kathleen reported that a small committee met to discuss 125<sup>th</sup> anniversary plans and will report to the Board at its February meeting.
- Kathleen reported that she mailed copies of the Rotating Specialty Information Packet to all STCA members requesting hard copies.

**Corresponding**

**Theresa Kay Thomas**

- Theresa reported that she received a request from the Scottish Terrier Club of Greater Houston to hold its designated, annual specialty on July 18, 2025, and a secondary specialty show on July 19, 2025

**Motion: To approve a request from the Scottish Terrier Club of Greater Houston to hold its designated annual specialty on July 18, 2025 and a secondary specialty show on July 19, 2025**  
**SJacobsen moved and HPrince seconded. Passed Unanimously.**

- Theresa stated that she received one application from a member who is interested in serving on the STCA Board. Pam reminded the Board that we need to invite STCA members to be part of the nominating process and to serve on this year's Nominating Committee. The Board will discuss and select Nominating Committee members at its February meeting.

**Treasurer's Report**

**Steve Russell**

- Steve reported that there has been a delay in processing dues renewals because of transferring mailed dues from Mark LaBonte's PO box to David Cook who is processing dues renewals this year.
- Steve stated that 21% of STCA households/members have unpaid dues to date (149/709). Steve added that there are usually 100 unpaid households/members at this time in the renewal process.
- Steve sent an email to all STCA members with unpaid dues and urged them to renew their membership. Some members responded to his email and paid their dues.
- Steve prepared a phone contact list by STCA board member for follow-up with unpaid members. Steve asked board members to encourage unpaid members to pay on-line at the STCA website.
- Steve reported that no transactions had been recorded since September 26<sup>th</sup> due to Mark's illness. Steve reconciled the transactions and STCA bank account through December 2024. The checking account balance is \$45,000 which is adequate for operating cash for future needs. Steve has not produced a Year End statement for the club, but his goal is by the end of January 2025.
- Steve reported that the STCA experienced a \$47,000 loss since 2023 which includes the retirement of a challenge trophy (\$37,000) and hotel fees from the 2023 Rotating (\$8,500). Pam Williams asked the reason why challenge trophies are included as a club asset. Steve replied that a challenge trophy is owned by the club and must be recorded as an asset.
- Steve stated that, as part of the Treasurer transition, he has reviewed thousands of emails, transferred Pay Pal funds to STCA designated funds, updated to Quick Books Pro 2024 software. Steve requested that board members send any 2024 expenses to him ASAP. Steve sent Bank of America signature cards to Pam Williams which have not been received but Steve will track their location. Delivery may have been delayed due to weather.

**Montgomery Week Site Survey**

**Danica Burge**

- Danica Burge reported on the on-line Montgomery Week Site Survey questions for STCA members. The survey was organized by Danica Burge, Susan Jacobsen, Lisa Hills and Christine O'Brien
- January 15, 2025, response deadline – 98 responses to date. Danica will leave the survey on-line until Monday, January 20<sup>th</sup> for more responses. Pam will send an email blast reminder about the survey to STCA membership.
- Danica will send updated survey results to the Board after the January 20<sup>th</sup> survey closing date. The Board will review the survey results at its February meeting.

**2025 Rotating Specialty**

**Pam Williams**

- Pilar Kuhn, STCC Rotating show chair, is currently working on the Premium List.
- The Ventura Fairgrounds, site of the Rotating Specialty, have not been affected by the recent fires in California
- Pam Williams ordered rosettes from Powers after the original company, Regal Rosettes, was affected by the recent fires in California.

- The Rotating Information packet, hotel and meal reservations are available on the STCA website. Sheila-Faith Barry is coordinating the meal reservations.
- Pam asked Steve Russell to send the \$2000 seed money check to the STCC for expenses related to hosting the Rotating Specialty.

## Old Business

### CHIC Registry

Helen Prince

- Helen Prince noted that the CHIC Registry required tests have changed effective January 2025. The AKC requires approval from the parent club for its representative to make changes to the list of required tests. The current tests are vWD DNA test, CMO DNA test and Patellar Luxation Exam. Scottish Terrier owners must choose one additional from the following tests: Autoimmune Thyroiditis Lab Profile, ACVO Eye Exam, Serum Bile Acid Lab Test, Kidney Screen or Legg-Calve-Perthes Radiographs.

**Motion: To authorize Helen Prince, STCA AKC Delegate, to update the required CHIC tests for Scottish Terriers to the AKC list. CO'Brien moved and APelle seconded. Passed unanimously.**

### STCA Website Update

Pam Williams

- Pam reported that she met with Bob Gann and Media-A-Team, and they will be submitting a revised proposal for the website redesign to the STCA board at its February meeting. Michael Krolewski is continuing to perform the Tallies process for the STCA. We should get an update from the contractor on that project as well.

## New Business

### Heart of America STC Grant Request

Pam Williams

- The Heart of America Scottish Terrier Club submitted a grant request for a Stud Dog Social concurrent with their Specialty Show on February 28, 2025, at Purina Farms, MO. HOASTC is planning for an entry of 25 stud dogs and a panel discussion about stud dogs. The grant request is for \$500 which would underwrite Purina Farms and miscellaneous fees for the event.

**Motion: To approve a \$500 grant for a Stud Dog Social sponsored by the Heart of America Scottish Terrier Club on February 28, 2025. HPrince moved and DSmith seconded. Passed Unanimously.**

### February Winter Board Meeting

Pam Williams

- Pam announced that the February 19<sup>th</sup> winter board meeting hours will be 10:30AM-5:30PM ET via Zoom. Pam asked Board members to let her know if they had any specific topics for discussion.

**Motion: To adjourn the meeting at 10:30 PM. ADavis moved and SMackey seconded. Passed Unanimously.**

There was no Executive Session at this meeting.

Respectfully Submitted – Kathleen Dunleavy, Recording Secretary

2/19/2025 APPROVED