



AMERICAN
KENNEL CLUB

Judging Operations Department
PO Box 900062
Raleigh, NC 27675-9062
Fax: 919-816-4225
judgingops@akc.org
www.akc.org
January 2025

ADDITIONAL BREED CHECKLIST

Please be advised forms are fillable allowing you to complete, save and print. All forms **MUST be signed and dated**. Applications and all supporting documentation may be emailed, faxed, mailed or submitted via the AKC Canine College e-portfolio.

In order to accept your application the following items must be completed and returned for processing:

- ✓ Questionnaire
- ✓ Occupational Eligibility Addendum: Explanation Chapter 7, Section 1 of the Rules
- ✓ Additional breed form (One application per breed)
- ✓ All Breed Standard exam are now available and must be taken at the [AKC Canine College](#)
- ✓ Reminder, processing fee is not required on conformation application– upon completion of breed exam(s) taken through the AKC Canine College.

If you have any questions, please do not hesitate to call (919) 816-3589 or email judgingops@akc.org



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Additional Breed Judge – Requirements

January 27, 2025

Guidelines for Applying:

Applications under the traditional process for additional breeds may not exceed 12 breeds in any one submission and no complete group may be received in less than three cumulative submissions. Subsequent application may be submitted after a period of three months following the most recent committee action (notification of application results). Judges with two (2) or more complete groups must submit a [Request to Advance](#) to the department for consideration to apply for additional breeds unless a request had been approved within the previous 12 months. Application available: <http://www.akc.org/events/judges/conformation/additional-breed-application/>

Number of complete groups currently approved:	Less than 1	Less than 4	4 or more
Minimum Total CEU's Required for Regular Breeds	10	8	6
Minimum Total CEU'S Required for Low Entry Breeds	5	4	3
Maximum number of Permit Breeds at one time	12	18	24

Mandatory Criteria:

- Must meet the CEU requirements on each breed
- Passed Breed Standard Exam(s) – visit the [AKC Canine College](#)
- Have submitted the appropriate \$35 per breed application, non-refundable fee. Credit will be applied on future application(s) of any breed(s) not approved.
- Applicant must be in good standing with the American Kennel Club

Breed Summary

The number of breeds approved will be determined by the Department in relationship to experience, background and educational JBC discussions. (JBC- Judge's Breed Commentary) Applicant will display this information for review on each breed application and include supporting documentation to demonstrate compliance with the CEU requirements.

- Applicant must provide qualifications to judge each breed, documenting experience, background and education criteria.
- Must continue to meet AKC's occupational eligibility requirements.
- Pass Interview with AKC Executive Field Representative.
- Pass a wicket and /or scale test if applicable. Additional breed applicants tested on the same apparatus in the five years preceding the submission of the application will be exempt from this requirement excluding those who have received a negative observation report on measuring procedure or failed the applicable wicket and/or scales test during the five year period.

Component Educational Units (CEU)

1. Attend Parent Club National Specialty. Attending a National is one of the best ways to learn a breed and develop confidence in one's understanding of that breed. Total of 6 CEU possible.
 - a. Attend parent club judges' education program with hands-on workshop held with national specialty - 3 CEU.
 - b. Attend parent club judges' education program (only) held with national specialty – 2 CEU.
 - c. Ringside observation with a Breed Mentor- 1 CEU (Maximum 3 CEU with different mentors).
 - d. Tutoring session with qualified mentor at national-1 CEU
2. Attend Approved Seminar/Workshop. Seminar and workshop (if applicable) must meet AKC criteria for credit. Seminar/workshop host is responsible for ensuring all requirements are met to ensure attendees receive proper credit. Comparison Seminars will be accepted for those breeds approved by the Department. Seminar Guidelines are available on the AKC website or by contacting the Judging Operations Department. Total of 5 CEU possible
 - a. Attend seminar with hands-on workshop at Advanced Institute - 3 CEU
 - b. Attend seminar without hands-on workshop at Advanced Institute - 2 CEU
 - c. Any other seminar and hands-on workshop in breed – 2 CEU
 - d. Any other seminar only in breed – 1 CEU
 - e. Webinar on breed utilizing parent club materials - 1 CEU (maximum)
3. AKC Canine College Breed Course – successful completion of breed specific course in AKC Canine College – 2 CEU .
4. Mentors, tutors and kennel visits. Credit received for documented educational experience with parent club mentor or individual meeting AKC's criteria (12 years as approved judge or 12 years exhibiting breed). (With respect to Low Entry Breeds the Department may accept Mentors and Tutors other than those qualified as above.) Multiple experiences with the same individual equates to Mentor. Same individual may not be used as a mentor and/or tutor and/or kennel visit. Total of 5 CEU possible
 - a. Long Term Mentor - 2 CEU – ongoing relationship with qualified individual over time preceding application of breed.

- b. Kennel Visit – extended visit at the kennel with a qualified exhibitor/breeder in that breed, speaking in length on its characteristics, examining many dogs and possibly viewing litters. 1 CEU -
 - c. Tutoring Session – at length, in depth discussion on breed to include examination of multiple examples of breed to discuss breed specific characteristics with a qualified individual. 1 CEU
 - d. Additional mentor, tutor or kennel visit – 1 CEU each
5. Attend Major Entry show. The emphasis is on the experience, so the totality of the entry may be considered by the Department if/when major is not present. Expectation is to observe the entire entry. A Breed Mentor may exhibit at the show but should be available for discussion during the major entry. The adjudicating Judge may not serve as a ring side mentor. Only one ringside mentoring may be submitted per breed at an event. Additional mentoring in a breed at the same cluster or weekend should be with different mentors - 1 CEU, maximum of 5 CEU possible
 6. Apprentice Training – Total 4 CEU possible. 1st Apprentice Training – 2 CEU, Additional Apprentice Training – 1 CEU
In-ring observation with Mentor Judge. The emphasis is on the experience; thus, a major entry must be present. The Department may consider the totality of the entry if /when a major is not present. Apprentice Judge is expected to observe the entire entry, but may not be in the ring with any one Mentor Judge for more than two (2) hours. Prior to the first Apprentice Training session of each breed the Trainee must complete and pass the breed standard open book test referenced in this Policy and pay the required application fee. No further test for approval of that breed shall be required thereafter, unless the breed standard is amended after the passing of the test. In that case a current test will be required at the time of application but no further fee shall be required. It shall be the Applicant's responsibility to document any credit that he or she might be entitled to upon presentation of a later application. The session must be scheduled prior to the opening of the show, and the consent of the Show Chairman and Mentor Judge must be obtained. The Mentor Judge may discretely comment to the Trainee Judge about his or her thought process as the classes are judged. The Mentor and Trainee Judge shall discuss the entry together, alone and in confidence, after judging and the Mentor must certify that the Trainee was prepared and conversant in the breed's characteristics. Judges who are requested to act as a Mentor Judge should only agree to act as such for breeds in which they have been approved to judge the breed for at least 12 years or an approved judge with 12 or more years' breeding and/or exhibiting experience in that breed. Visiting Judges may act as a Mentor Judge when appropriate. Additional Apprentice Training may be at the same weekend, cluster or circuit but must be under different Mentor Judges.
 7. Sweepstakes or Futurity assignment with a Specialty show or Supported Entry for the breed. Applies to breed specific sweepstakes or futurity hosted by a breed club with a specialty show or a supported entry in the breed. Sweepstakes/futurities held with supported entries or as part of group special attractions do not apply (see Judged the breed 3X Category). Total of 4 CEU possible Sweepstakes or futurity at National specialty – 2 CEU; Sweepstakes or futurity at a specialty show or supported entry in the breed.– 1 CEU
 8. Assignment to judge the Breed – As a replacement judge at an AKC Conformation dog show or at a foreign assignment held under the auspices of a AKC Recognized Registry. Entry must be present. For foreign assignment, the applicant is responsible for providing verification, translated to English if applicable. 1 CEU Total of 3 CEU possible
 9. Judge the breed a total of 3 times cumulatively; in the Group at an AKC show, in Best in Show, in the Miscellaneous Class, Sweepstakes/futurity held with a supported entry, at an AKC sanctioned Match, at a Department designated Special Attraction, NOHS and domestic non-AKC assignment - 1 CEU for each 3 times judged, a maximum of 3 Total CEU. The Department shall publish a list of Special Attractions accepted under this section of the policy.
 10. Attend a Performance Event - on an application for a breed, attending a Performance Event where that event pertains to the purpose of that breed, and the breed is present and competing. 1 CEU Acceptable Performance Events include: Field Trials, Hunt Tests, Herding Trials, Earth Dog (Terriers and Dachshunds), and Lure Coursing.
 11. Breeding and Exhibiting Experience. An applicant who has bred or personally exhibited to their championships four or more dogs of the breed applied for shall be granted 2 CEU.
 12. Virtual Tutoring - For Low Entry Breed only, a one-on-one tutoring session with a parent club approved mentor or recognized expert in the breed utilizing Skype, Zoom, Facetime or similar medium. Experience may include a review and discussion of parent club educational materials and/or live dogs. Experience must be at least one-hour in length - 1CEU.

Other educational experiences that an applicant believes should be considered a Qualifying Component and earn CEUs should be detailed in writing and discussed with the Judging Operations staff for consideration.

The Judging Approval Process includes an opportunity for the fancy to respond to each application to judge. Applicants will be published twice in the Secretary's Page of the AKC GAZETTE. The applicant's name and breed(s) requested will be published in the first available issue of the AKC GAZETTE following receipt by the Department allowing the fancy to be aware of and comment on the judges' application. Upon review of any responses received you will be advised of any questions or concerns that arise and provided the opportunity to respond before any further AKC action is taken if warranted.

Following the interview, the result of the interview with the Executive Field Representative and the complete application process including any comments received from the fancy will be reviewed by the Department. Failure of wicket or scales during breed interview will result in a hold on the affected breed(s) pending passing of subsequent wicket or scales demonstration. Judges will be informed by mail or email of the result of the Department's review. Applicants may not accept assignments until they have received official notification of their status from the Department. Applicants aggrieved of a decision of the Department may appeal to the Board Appeals Committee. Appeals may be submitted in writing to the Judging Operations Department. The judge's file and AKC's Website will be updated and the judge's name, number and the breeds granted on permit basis will be published in the next available issue of the GAZETTE.

Regular Status may be requested, upon completion of three assignments with dogs present and judged and having been observed three times by different AKC Executive Field Representatives from the combination of breeds submitted for regular status. The judge shall notify the Department by using the Request for Regular status form. Regular status form is available by request from the office or downloaded from the website located at <http://classic.akc.org/judges/conformation/reqregularstatus.cfm>. The Department reviews requests; judges are notified of the decision in writing and the judges' record on the AKC Searchable Judges Directory is updated.

For a quick view of the step by step application process see the enclosed flow chart.



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FLOW CHART JUDGES APPLICATION PROCESS 2025

An application, once it is submitted to the office, can take as little as three to four months to be approve if, the application is completed properly, and all requirements are fulfilled.

STEP 1 – Submit conformation application to the office. The breed examination and applicable fee shall be completed on-line in AKC’s Canine College as required with each application for each breed. (Types of Applications: New Breed, Additional Breed and Adjunct)

Junior Showmanship is the only application that must be submitted with the processing fee.

STEP 2 – The approval process includes an opportunity for the fancy to respond to each application to judge. Applicants will be published twice in the Secretary’s Page of the *AKC GAZETTE*. The applicant’s name and breed(s) requested will be published in the first available issue of the *AKC GAZETTE* following receipt by the Department. This allows the fancy to submit any comments on the judges’ application. (If applicable applicant will be advised of comments or issues received and provided the opportunity to respond before any further AKC action is taken if warranted.)

STEP 3 – Office reviews and sends acknowledgment letter by email advising applicant of the interview date and the date of the Departments Review.

STEP 4 – Interview with Executive Field Representative – Must satisfactorily be interviewed by the AKC Executive Field Representative.

STEP 5 – Department’s Review – the number of breeds to be approved on Permit status will be determined by review of the complete application, including any comments received from the fancy, the result of the interview with the Executive Field Representative. Applicants aggrieved of a decision of the Department may appeal by writing to the Judging Operations Department.

STEP 6 – Results, you will be advised by letter via email, of full or partial Permit Status granted. The judge’s file and AKC’s Website will be updated and the judge’s name, number and the breeds granted on a Permit Status will be published in the next available issue of the Secretary’s Page of the *AKC GAZETTE*. You are NOW ELIGIBLE TO ACCEPT ASSIGNMENTS.

STEP 7 – Upon completion of three assignments in each permit breed with dogs present & judged; having been observed three times by different AKC Executive Field Representatives from the combination of breeds, you may submit the [Requesting Regular Status Form](#), within 15 business days you should be notified by email of your approved status. Judging Record will be updated on the AKC’s On-line Judges Directory.

- [Best In Show Request form](#) must be submitted to Judging Operations Department. Must have Regular Status on a group, judged the group 5 times on regular status and submit a \$35 processing fee. All fees are non-refundable.
- Miscellaneous Group is automatically granted upon receiving Regular status on the first group.



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ADDITIONAL BREED QUESTIONNAIRE

JANUARY 2025

PLEASE TYPE OR PRINT (black or blue ink). Designated areas of applications should be completed. All attachments should be identified with the judge's name. Please keep copies for your own records. Reminder: \$35 per breed fee is no longer required, once the breed standard exam is taken online; if applying for Junior Showmanship the processing fee of \$35 is required. **All application fees are non-refundable. Credit will be applied on future application(s) of any breed(s) not approved.** All forms available at <https://www.akc.org/events/judges/conformation/additional-breed-application/>

_____ Name _____ Judge # _____

Address: _____

City _____ State _____ Zip code: _____

Email _____ Verify Email _____

Publish? Yes No

Home # _____ Cell # _____ Work # _____

Publish? Yes No

Publish? Yes No

Publish? Yes No

1) Breed(s) for which you are submitting an application:

- | | | |
|----------|----------|-----------|
| 1) _____ | 5) _____ | 9) _____ |
| 2) _____ | 6) _____ | 10) _____ |
| 3) _____ | 7) _____ | 11) _____ |
| 4) _____ | 8) _____ | 12) _____ |

2) Have you acted as a breed mentor? Yes ~ No If Yes please give details (add additional sheets if necessary):

3) Are you or anyone in your household in any way connected with a dog-related occupation or dog registry other than AKC?

Yes No If, yes, please describe in detail your duties and activities:

If your occupation falls under Chapter 7, Section 1 of the Rules or you have an interest in any other registry, please describe in detail your/their duties and activities, and provide written assurance that if approved to judge, all parties will completely divorce them-selves from this occupation upon being granted permit status (eligible to accept assignments) and will immediately report any resumption to AKC. (see Occupational Eligibility Addendum - signature required)

4) Have you ever been (1) suspended from the privileges of the American Kennel Club, (2) convicted of cruelty/inappropriate treatment of animals or a similar offense involving inhumane or cruel treatment ("inappropriate treatment" means any offense involving a dog that alleges cruelty, abuse, neglect, or improper treatment of a dog as defined by AKC), or (3) convicted of any crime involving moral turpitude?

Yes No If Yes, please submit on a separate sheet, state, the date and circumstance

List **four weekends of shows** you can attend for the purpose of the final interview with **at least 3-4 weeks advance notice from the date of submission**. Cluster/Multi-date events should be listed as a date range (i.e., 5/27-30/11 - Mission Circuit/CA). Interview must be arranged through the Judging Operations Department. Please avoid listing shows where you are scheduled to judge a significant number of entries. **Reminder:** If scheduled for an interview on a day of judging and conflicts arise, interview will be canceled by the Field Representative and rescheduled. Office may schedule virtual interviews on a basis of need. Please check applicable box if virtual interview is an option. **Virtual: Yes No**

Date (12/16-19/2010 - Example) Show/State (Mississippi State KC & Brandon KC of MS - Jackson, MS - Example)

INTERVIEW PROCESS

Your complete application and (JS fee), if applicable should be sent to the office. The breed specific final interview will be scheduled through Judging Operations. The Interview will include a discussion on the original purpose of the breed, disqualification, strength and weakness of the breed, etc. Expect interviews to be approximately 5-10 minutes per breed. Individuals applying for measurable breeds will be required to pass the applicable wicket and /or scales exam. Applicants tested on the same apparatus in the five years preceding the submission of the application will be exempt from this requirement excluding those who have received a negative observation report on measuring procedure or failed the applicable wicket and/or scales test during the five year period. Applicants may choose to come into the North Carolina office for their interview by prior appointment

SIGNING/CERTIFICATION

I HEREBY submit my application to the Conformation Judging Approval Staff of the AMERICAN KENNEL CLUB for its consideration and make the following certification:

I certify that I am familiar with the American Kennel Club's Rules, Regulations, Policies and Guidelines for Conformation Dog Show Judges and agree to abide by them. That I am occupationally eligible to judge under AKC Dog Show Rules and will adhere to the restrictions, if applicable, outlined in the Occupational Eligibility Addendum clarifying Chapter 7, Section 1.

If granted permit judging or regular status, I fully understand that my judging eligibility is conditional and, therefore, reviewable by the AKC at any time subsequent to the date the status is initially granted. I understand a failure to abide by American Kennel Club's Rules, Regulations, Policies and Guidelines for Conformation Dog Show Judges could result in disciplinary action to affect my judging privileges and I agreed to abide by any decisions made in accord with them.

I certify that I understand and acknowledge that if I am charged with cruelty, inappropriate treatment of animals or similar offense involving inhumane or cruel treatment ("inappropriate treatment" means any offense involving a dog that alleges cruelty, abuse, neglect or improper treatment of a dog as defined by AKC), or charged with any crime involving moral turpitude, especially as it concerns dog-related activities. The AKC may temporarily place my judging privileges on referral and judging status as **Inactive** while the charges are pending. Further, after receiving notification of the referral, I am prevented from judging or from accepting assignments to judge. When the charges are resolved and AKC's inquiry into the matter determines that no action will be taken by the AKC to cause a suspension of my judging privileges, the temporary judging referral will be removed.

I attest the information given in this questionnaire is true and correct.

Signature Date MM/DD/YYYY



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OCCUPATIONAL ELIGIBILITY ADDENDUM

Chapter 7, Section 1:

ANY reputable person who is in good standing with the American Kennel Club may apply for approval to judge any AKC recognized breed or breeds of purebred dogs, which in his or her opinion he or she is qualified by training and experience to pass upon, with the following exceptions: Persons connected with any publication in the capacity of solicitor for kennel advertisements, persons connected with dog food, dog remedy or kennel supply companies in the capacity of solicitor or salesman, persons who buy, sell and in any way trade in or traffic in dogs as a means of livelihood in whole or in part, professional show superintendents and their employees, and persons who show dogs for others will not be approved if still engaged in such activities.

No judge may accept an assignment nor officiate at any event where a member of his or her household is involved to the extent that there might exist an actual conflict of interest or the reasonable appearance of a conflict of interest.

Eligibility is expanded upon in the Occupational Eligibility Addendum and in the Rules, Policies and Guidelines for Conformation Dog Show Judges.

An interpretation of the above Rule is as follows:

I. Individuals in the following categories are occupationally ineligible to judge:

- 1). Persons who buy or sell dogs not bred by them as means of livelihood in whole or in part, whether or not they are known as dealers. (This is trafficking in dogs.)
- 2). Persons who show dogs for others. (Does not apply to Junior Showmanship Judges.)
- 3). Publishers and persons who promote show dogs through the active solicitation or acceptance of advertisements in commercial dog publications.
- 4). Persons who are professional superintendents or employees of superintendents.
- 5). Persons connected with dog food, dog remedy or kennel supply companies in the capacity of solicitor or salesman.
- 6). Persons who reside in the same household as a professional handler or licensed superintendent.

(A salesman is one whose primary activity or occupation involves the sale or attempted sale of goods or services to specific individuals or entities. A solicitor is one whose primary activity or occupation involves the seeking or facilitating of the direct sale of goods or services to specific individuals or entities.)

II. Individuals with the following occupations will be eligible to judge, but cannot accept assignments at any show, companion show, circuit or cluster at which they offer their services.

- 1). Concessionaires.
- 2). Dealers in dog art, antiques or memorabilia.
- 3). Dog show photographers.
- 4). Professional dog artists and photographers.
- 5). Judges who are household members of persons with ineligible occupations may not accept assignments at any show, companion show, circuit or cluster at which the ineligible person is offering their services.

III. Individuals in the following occupations are eligible to judge. Any entry made under such judges is subject to the same restrictions as Chapter 11, Section 13 of the Rules:

- 1). Grooming shop owners or employees.
- 2). Kennel owners and kennel employees.
- 3). Veterinarians.

Violations of the restrictions on these occupational categories will result in the cancellation of all awards made to the ineligible dog(s). Violation of these restrictions will subject the judge to review of his or her judging approval with the possible action up to and including loss of judging approval. Any dog-related occupations not covered by the above interpretation will require individual evaluation.

I have read and agree to abide by the above as related to AKC Conformation Judging Approval.

Signature

date



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ADDITIONAL BREED FORM

NAME: _____ JUDGES #: _____ BREED: _____

All supporting documentation and information must be submitted with application. Breed exams completed through the AKC Canine College. Fee remitted for exam credited toward application of same breed.

Number of complete groups currently approved:	Less than 1	Less than 4	4 or more
Minimum Total CEU's Required for Regular Breeds	10	8	6
Minimum Total CEU'S Required for Low Entry Breeds	5	4	3
Maximum number of breeds on permit status	12	18	24

Select the experience completed from the drop-down menu provided. Please provide in the lines following as applicable the date(s), name of the event(s), course, presenter(s), mentor(s), et al.

Experience	Date	Details (Event, Mentor, Tutor, etc.)	CEU value
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____
11. _____	_____	_____	_____
12. _____	_____	_____	_____
13. _____	_____	_____	_____
14. _____	_____	_____	_____
15. _____	_____	_____	_____

Breed exam passed and \$35 fee for this breed remitted through the AKC Canine Collge.

Total CEUs

By checking I certify the information given in this application is true and correct.

Completed by Staff

Initial Date

Applicant must check, initial and date certifying the completed form. Individual breed forms which have not been certified will not be accepted. If completed by individual other than applicant, name and contact of preparer must be provided to Judging Operations. Completed applications may be submitted to Judging Operations by mail, email, fax, or via the Canine College eportfolio.



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Ringside Observation Criterion

A mentor is an individual with whom a prospective judge has established a long term, ongoing relationship. He or she may or may not mentor ringside.

A ringside observation may be completed with individuals whom are a parent club approved mentor, have 12 years' experience exhibiting that breed, or 12 years as an approved judge in that breed. The ringside mentor may become a long term mentor or not. Requirement considerations given for breeds recognized less than 12 years.

A ringside observation may be completed at specialties where formal ringside mentoring is offered or at any AKC conformation event where a major in at least one sex is present and a qualified mentor is available.

CEU credit for individuals applying for additional breeds will be assigned as defined within the Judging Approval Process:

- 1 CEU credit when completed at a Parent Club National Specialty (Up to three observations from one National may be accepted if completed on different sexes/classes and with a unique mentor).
- 1 CEU when completed at any other AKC conformation event where a major in the sex has been entered. (5 CEU maximum).

Ringside Observations must meet the following criteria:

- ❖ **Observer may observe with parent club approved mentor or individual with a minimum of 12 years' experience exhibiting or judging the breed in conformation. Observations with mentors not meeting the criteria will not be accepted.**
(Mentors will be permitted to participate on days they are exhibiting, but should not mentor for classes which they are competing. Mentor should be available for discussion during major entry. Mentors will be asked to document their own experience on the Observation Form when they sign it.)
- ❖ **There must be adequate entries for the breeds observed. Expectation is to observe the entire entry. Totality of entry may be considered if/when major is not present.**
- ❖ **Observer and mentor must properly complete a Ringside Observation Form which must be submitted with the application for that breed.**
- ❖ **Judges may observe at shows where they are judging.**
- ❖ **Judges may mentor ringside at shows where they are judging, but may not in a breed scheduled to judge that day or the following days.**

All additional breed forms available at: <https://www.akc.org/events/judges/conformation/additional-breed-application/>



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JUDGE'S RINGSIDE OBSERVATION FORM

For Ringside observations to receive CEU credit or use on an additional breed application, this form must be completed by observer, mentor and submitted with application. Complete a separate form for each observation. Keep a copy for your records. All additional breed forms available at: <http://www.akc.org/events/judges/conformation/additional-breed-application/> Please type or print in black or blue ink.

Observer/Judge:

Judge # (if applicable):

Show Name:

Show Date:

Breed & Classes Observed:

Observed #:

Observer Notes: Overall quality of entry excellent good average poor
Breed Specific comments on entry (Mandatory)

To be completed by Mentor (mandatory):

Parent Club Approved Mentor yes no Number of years exhibiting this breed _____
Breeder Judge yes no Number of years judging this breed (reg. status) _____
Judged Parent Club National yes no
Exhibit at this show yes no Mentor email or cell# _____

I, _____ verify that the above judge, has completed an AKC approved Ringside observation as indicated above. My signature on this form does not necessarily indicate my endorsement or recommendation of the observing judge, but certifies I observed the judging of this breed with this judge, discussing the entries and the breed specific characteristics present through the progression of the classes.

Mentor Signature: _____ **Date:** _____



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To: AKC Conformation Judges and Show Superintendents

RE: Apprentice Training

Effective, January 1, 2018 judges may complete Apprentice Training Experiences for breeds they intend to apply for in the future.

Apprentice training involves an applicant (apprentice) observing the judging of a breed in the ring with a mentor judge. The mentor and judge may discuss the entries discretely during the experience. This discussion should not take place in close proximity to the competitors in the class.

Following are the guidelines as defined within AKC's Conformation Judging Approval Process:

Apprentice Training Criterion

- Apprentice must complete prior to first experience:
 - Complete breed exam in AKC Canine College. Upon passing grade you may continue completing other requirements. (Exam and fee credited toward future application of same breed.)
 - Receive confirmation of the receipt of the \$35 fee and that exam has been successfully passed.
- Apprentice Trainings submitted with applications that occurred prior to the completion of this requirement will not be accepted for CEU credit.
- Must obtain consent of the Show Chairperson and Mentor Judge prior to the opening of the show.
- Check-in with the Executive Field Representative in attendance to obtain "Apprentice sticker" and advise of the judge(s) and breed(s) which you have made prior arrangements to apprentice in.
- Mentor Judge should have been approved to judge the breed for at least 12 years or an approved judge with 12 or more years' breeding and/or exhibiting experience in that breed.
- Visiting Judge may act as a mentor judge where appropriate.
- Must be a major entry present in at least one sex. Expectation is to observe the entire entry.
- Only one Apprentice Judge in ring at one time; Apprentice may not be in ring more than two hours.
- May not physically examine any dogs during judging.
- Properly completed Apprentice Training Form must be completed and signed by the Apprentice and Mentor Judge.
- The Mentor and Apprentice Judge shall discuss the entry together, alone and in confidence, after judging. Mentor must certify that the Apprentice was prepared and conversant in the breed's characteristics.
- Copy of completed Apprentice Training form should accompany additional breed application where experience is included for CEU credit.

NOTE: Other than a breed they might judge, judges may observe at a show where they are officiating. Judges may not observe a breed one-day and then judge that breed the following day.

All additional breed forms available at: <https://www.akc.org/events/judges/conformation/additional-breed-application/>



**AMERICAN
KENNEL CLUB®**

Judging Operations Department
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judgingops@akc.org
www.akc.org
January 2025

APPRENTICE TRAINING FORM

For In-Ring Apprentice Training to receive CEU credit or use on an additional breed application, this form must be completed, signed by apprentice and mentor judge. Consent of show chair and mentor judge session must be arranged prior to the opening of the show.

Breed exam passed and fee paid to AKC: Yes No Date _____

Please print in black or blue ink.

Apprentice-Print Name: _____

Signature: _____

Show Name: _____

Date: _____

Breed Observed: _____

Entry: _____

Apprentice Notes: Overall quality of entry excellent good average poor
Breed Specific comments on entry (Mandatory)

Mentor Notes: Overall quality of entry excellent good average poor
Breed Specific comments on entry (Mandatory)

To be completed by Mentor/Judge (mandatory):

Number of years exhibiting this breed _____ Number of years judging this breed _____ Visiting Judge Yes No
(regular status)

I, _____ verify that the above judge was prepared and conversant in the breed's characteristics and
(please print name)
has completed an AKC apprentice training. My signature on this form does not necessarily indicate my endorsement or recommendation
of the apprentice judge to be approved for this breed.

Mentor Signature: _____ **Date:** _____



AMERICAN KENNEL CLUB

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Mentoring/Tutoring Form

This form should be utilized to document a Long-term Mentor, Tutoring Experience or Kennel Visit (see definitions below). The form must be signed by both the Mentor and Mentee verifying that the experience occurred. Mentor must be approved by the parent club or meet AKC's criteria to be accepted.

Type of Experience:

Long Term Mentor: On-going relationship with qualified individual over time preceding application of the breed. Description below must indicate a long-term experience.

Tutor: At length, in depth discussion on breed to include examination of multiple examples of the breed, discuss breed specific characteristics with a qualified individual.

Kennel Visit: Extended visit at the kennel with a qualified exhibitor/ breeder in that breed, speaking in length on its characteristics, examining many dogs and possibly viewing litters.

Date: ___/___/___

Location: Tutoring/Kennel Visit Experiences only Length of experience(s): i.e., span of time for LT Mentor or hours for Tutoring or Kennel Visit

To be completed by Mentor (Mandatory):

Parent Club Approved Mentor [] yes [] no If NO, number of years exhibiting this breed
AKC Approved Breed Judge [] yes [] no If YES, number of years judging this breed
Breeder/Exhibitor in breed [] yes [] no If YES, number of years in breed

Briefly describe experience:
[]
[]
[]
[]

Mentor/Tutor: Please print full name Breed:

City/State Phone Number Email

Signature Date

Name of Mentee: Judges #:

Signature of Mentee Date

Completed form is to be submitted with the applicable additional breed application to verify experience. To be accepted, must be signed by Mentor and Mentee and include description of experience. Mentor or the Mentee may complete description section prior to signing. Signing indicates experience occurred as described. A separate form must be completed and submitted for each experience.



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Virtual Tutoring Form

This form should be utilized to document a Virtual Tutoring Experience. One-on-one tutoring session with a parent club approved mentor or recognized expert in the breed. The form must be signed by both the Mentor and Mentee verifying that the experience occurred. Only for Low Entry Breeds.

Type of Experience:
click all that apply

Live Dogs

Review and discussion of the presentation with Live Dogs.
 Describe experience below, include number of dogs.

Date: ____/____/____

Educational
 Material:

Review and discussion of parent club educational material.
 Describe experience below, include type of material discussed.

Virtual Medium used: _____ **Length of Session:** _____
 (Skype, Zoom, Facetime, etc.)

To be completed by Mentor (Mandatory):

Parent Club Approved Mentor? Yes No If NO, number of years exhibiting this breed _____

Briefly describe experience: _____

Mentor/Tutor: _____ **Breed:** _____
Please print full name

City/State Phone Number Email

Signature Date

Name of Mentee: _____ **Judges #:** _____

Signature of Mentee Date

Completed form is to be submitted with the applicable additional breed application to verify experience. To be accepted, must be signed by Mentor and Mentee and include description of experience. Mentor or the Mentee may complete description section prior to signing. Signing indicates experience occurred as described. A separate form must be completed and submitted for each experience.



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HOW TO SCORE YOUR ADDITIONAL BREED APPLICATION

Minimum number of CEU credits required to apply based on the chart below

Number of complete groups currently approved:	Less than 1	Less than 4	4 or more
Minimum Total CEU's Required for Regular Breeds	10	8	6
Minimum Total CEU'S Required for Low Entry Breeds	5	4	3
Maximum number of breeds on permit status	12	18	24

CEU credits may be obtained from the following list of experiences

Component Educational Units (CEU)		Value	Max
1	JEC Seminar and Hands-on Workshop at National	3	6
	JEC Seminar Only at National	2	
	Ringside Observation with mentor at National	1	
	Tutoring session with qualified mentor at National	1	
2	Seminar and Hands-on Workshop in Breed at Advanced Institute	3	5
	Seminar Only at Advanced Institute	2	
	Any other Seminar and Hands-on Workshop in Breed	2	
	Webinar or any other Seminar Only in breed	1	
3	Canine College Breed Course	2	2
4	Long-term Mentor	2	5
	Kennel Visit/Tutoring Session	1	
	Additional Mentor/Kennel Visit or Tutoring Session	1	
5	Ringside Observation w/mentor (major entry present in the classes)	1	5
6	In-Ring Apprentice Training	2	4
	Additional Apprentice Training, different mentor	1	
7	Sweepstakes/Futurity Assignment at National Specialty	2	4
	Sweepstakes/Futurity Assignment with a Specialty Show or Supported Entry for the breed	1	
8	Assignment to judge the breed as a replacement judge or foreign assignment	1	3
9	Judged breed a total of 3X in Group, BIS, Misc., etc.	1	3
10	Attend Performance Event w/breed present (pertains to the purpose of the breed)	1	1
11	Breeding & Exhibiting – Bred or exhibited 4 dogs to CH in breed	2	2
12	Virtual Tutoring with parent club approved mentor or recognized breed expert	1	1

*Virtual Tutoring - only for Low Entry Breeds where Department determines that insufficient educational opportunities exist in the breed



AMERICAN
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MEMORANDUM

To: Additional Breed Applicants
From: Judging Operations Department
Subject: Component Educational Units (CEU) –Special Attraction List
Date: November 17, 2017

The [Judging Approval Process](#) effective **January 1, 2018**, provides applicants the opportunity to earn CEU credits for judging a breed three (3) times cumulatively (page 6 - CEU #8).

Provided below is the list of all classes/competitions (including special attractions) which may be submitted for credit under this provision where the applicant has judged an entry or entries in the applied breed:

- ❖ In the Group at an AKC show
- ❖ In Best in Show at an AKC show
- ❖ Sanctioned Matches
- ❖ NOHS Groups or NOHS BIS
- ❖ Best Puppy Groups or BIS
- ❖ Best Bred By Exhibitor Groups or BIS
- ❖ Best Veteran Groups or BIS
- ❖ Best Amateur Owner Handler Groups or BIS
- ❖ Miscellaneous Classes
- ❖ Open Shows
- ❖ Domestic Non-AKC assignment
- ❖ Parent Club Invitational Events (i.e. Top 20)
- ❖ Breeders Stakes

Total of 1 CEU's when an entry in the applied breed is judged 3X; one additional CEU for an additional 3X judged with a maximum number of 3 CEU's available.

Below is a list of Performance Events, where the event pertains to the purpose of the breed, and the breed is present and competing (page 7 – CEU #10)

- ❖ Field Trials
- ❖ Hunt Tests
- ❖ Herding Trials
- ❖ Earth Dog (Terriers and Dachshunds)
- ❖ Lure Coursing

Total of 1 CEU's when breed is present and competed.