



STCA STANDARD OPERATING PROCEDURES

Regional Club Delegate to the STCA

A Regional Club Delegate is appointed by each of the Regional Clubs, all of which fall under the umbrella of the Parent Club, the Scottish Terrier Club of America. This is considered to be a volunteer leadership position. The qualifications and terms of service are determined by each regional club.

The Regional Club Delegate's responsibilities as they pertain to the STCA:

- Serve as an ambassador of the breed, the regional club, and the STCA.
- Serve as a liaison between the regional club and the STCA's Regional Club Delegates' Chairperson and between fellow regional clubs of the STCA.
- Computer ability and access. This is particularly important to receive and send information to and from the STCA Regional Club Delegates' Chairperson, STCA's electronic newsletter editor (WrapUp), and STCA web team.
- Disseminate information from the STCA to officers, directors, and members of the regional club as requested by the Chairperson.
- Ensure that the corresponding secretary of the delegate's regional club updates the regional club contact information on the regional club page of the STCA website or as requested by the Regional Club Delegates' Chairperson, specifically at the beginning of the regional club's year (following elections).
- Contact fellow Regional Club Delegates to request that newsletter editors share copies of regional club newsletters. This keeps regional clubs informed about events from coast to coast.
- Represent the regional club at the STCA National Specialty Shows and the STCA National Banquet.
- Attend a scheduled meeting of the Regional Club Delegates during the STCA National Specialty and/or Rotating weekends and report back to Regional Club. Each Delegate maintains a file of meeting minutes and passes on to next Delegate of their respective club.
- The Regional Club Delegate to the STCA may also serve as The Bagpiper Regional Club Clan Correspondent. This is a regional club decision.

(Note: If Delegate is also Regional Clan Correspondent, Guidelines are to be provided by the Editor of the Clan Correspondents.)

SEE BELOW

SOP ATTACHMENT TO REGIONAL CLUB DELEGATE

Approved April 24, 2014

THE PARENT CLUB AND THE REGIONAL CLUB

There is a mutually beneficial symbiotic relationship between the Parent Club (The Scottish Terrier Club of America) and its Regional Clubs, based on both set rules and regulations and on a common understanding of their dependence on each other. The STCA is the umbrella under which a Regional operates, and both have certain rights and responsibilities to each other. The Parent Club is committed to nurturing and guiding the Regional Club, while recognizing that the Regional Club is its Local Arm, guiding and nurturing local Scottish Terrier breeders and fanciers while sponsoring quality AKC approved events and educational opportunities.

Regional Clubs are formed and recognized as clubs by the STCA after following the guidelines stated in the STCA SOP (Formation of a Regional Club) and the AKC book, Forming a Dog Club. This includes submitting a Constitution and By-Laws which are in compliance with the format required by AKC. Subsequent By-Laws revisions must be approved by the AKC before they are effective, and a copy of the Club's current By-Laws are to be filed with the STCA Corresponding Secretary whenever revisions are made.

The STCA is the member of the American Kennel Club. All AKC events must be sponsored by a club that is licensed by the AKC. Regional Clubs are licensed to hold AKC events through their connection with the Parent Club. The STCA notifies the AKC of the permission for the Regional Club to hold the event, and the AKC then sends its permission to the Regional Club after the appropriate paperwork has been filed. The AKC assumes, by the STCA having given its permission that the Regional Club is currently operating in compliance with its By-Laws, membership requirements, and is following AKC rules and directives as they apply to the Club.

Specialty Show Dates for Regional Clubs must be approved by the STCA before submitting any permission request to the STCA or application to the AKC., No Regional Club shall hold a Specialty Show on the same weekend as another Regional Club's Specialty Show unless both clubs have approved the date AND the date has been approved by the STCA Board of Directors.

Regional Club members who are disciplined by their club also receive the same suspension/expulsion from both the STCA and the AKC, and conversely, any member who loses AKC privileges also loses same in the STCA and the Regional Club.

Regional Clubs should be prepared to host a National Rotating Specialty Show every ten (10) years, in order to equitably distribute this responsibility among ALL Regional Clubs. Hosting should not be a financial burden to the Regional Club, and the STCA is committed to working diligently with the Regional Club in hosting.

Regional Clubs should encourage their members to seek STCA membership. In turn, the STCA will encourage its members to join Regional Clubs.

Regional Clubs are the heart of breeder education, canine good health, and good sportsmanship. To that end, the STCA pledges to actively support the Regional Clubs and their endeavors. In turn, the Regional Clubs will comply with the STCA requests and directives and support the STCA endeavors.