



STCA STANDARD OPERATING PROCEDURES

Membership Application

MEMBERSHIP INFORMATION

The Scottish Terrier Club of America was formed and exists to encourage and promote responsible ownership of, and to promote the quality breeding of purebred Scottish Terriers, and to do all in its power to protect and advance the interests of the breed. To achieve this, it looks for members who will encourage and promote the responsible breeding, exhibiting and care of Scottish Terriers. The Club also welcomes members who are interested in the breed and will help in promoting the breed, but who do not own a dog, or do not breed or show their own dogs. It encourages them to participate, support projects of the national club and it encourages them to participate, where possible in regional Scottish Terrier Clubs, local all-breed clubs, and Scottish Terrier Rescue efforts.

TO THE SPONSORS:

STCA members sponsoring new applicants **MUST KNOW** the applicants, their feelings about the breed, their breeding and selling practices, their treatment of dogs, etc...

All members sponsoring a new applicant **MUST** complete the Sponsor's Questionnaire.

When completing the questionnaire, the sponsor must consider the following: To be considered an applicant must:

- a. Have demonstrated adherence to the policies as described in the STCA Code of Ethics
- b. Be sponsored by two current STCA members in good standing from two separate households who have known the applicant for one year.

The STCA members sponsoring the applicant must:

- a. Have had **ONGOING INTERACTION** with the applicant for one year.
- b. Be willing to provide accurate information on the questionnaire and additional information or clarification if requested by the STCA Board of Directors.
- c. Not sponsor an applicant in their immediate family, nor anyone who lives in the same household.
- d. Not be related to the other sponsor or live in the same household as the other sponsor.

TO THE APPLICANT:

We are pleased to have your name as a sincere and dedicated fancier of the breed, interested in membership in THE SCOTTISH TERRIER CLUB OF AMERICA. The following requirements must be fulfilled in order for your application to be considered by the STCA Board of Directors for Approval.

- 1 The attached APPLICATION FOR MEMBERSHIP must be completed and signed.
- 2 The CODE OF ETHICS must be signed and returned with any type of membership application. Your signature indicates you understand and will abide by the Code.
- 3 Submit your Application, Code of Ethics and membership dues with initiation fee to the address on this form.
- 4 The sponsors questionnaires must be completed for any type of membership application by your two separate sponsors and returned by them to the address indicated below.

Membership fees are \$30 per year for Individual and \$40 per year for family membership (husband and wife; parent and offspring; or two persons residing at the same address). Junior membership fees are \$15 per year. A onetime initiation fee of \$30 per membership unit is payable with this application or any reapplication for which a membership has lapsed for more than one year. A postage surcharge of \$20 is required for applicants in Canada and Mexico and \$40 for all other countries. Total fees due with this application are \$60 for Individual / \$70 for Family / \$45 for Junior Membership, unless the international postage surcharge applies.

Applicants whose completed applications and supporting documents are received on or before **THREE WEEKS PRIOR TO THE BAGPIPER** deadline will have their names published in the next Bagpiper. Current Bagpiper deadlines are - January 30, April 15, July 15 and October 15. Following an eight-week period from the date of mailing of the Bagpiper, for membership input as to applicants, the Board will vote on your application.

Monies will be refunded if the application is rejected.

Checklist for ensuring that your application is complete:

_____ I have read, and enclosed a signed copy of the STCA Code of Ethics with my Application for Membership.

_____ I have enclosed payment of the dues (\$60 for single / \$70 for family) for this current year.

_____ I have asked that my sponsors send a Sponsor's Questionnaire to the Membership Chairperson.

Date: _____

APPLICATION FOR MEMBERSHIP

I/We:

(Print or type your name as you wish it to be printed in the club roster) Kennel prefix

Hereby make application to be member(s) of the Scottish Terrier Club of America. If elected to membership in this club, I/we agree to abide by the Constitution and By-Laws, and Code of Ethics of the STCA.

Address:

Phone: _____ Email: _____

Occupation _____

Name of Sponsor _____ Email _____

Name of Sponsor _____ Email _____

CONTINUE ANY ANSWERS BELOW ON A SEPARATE SHEET OF PAPER IF NECESSARY

How long have you been involved with Scottish Terriers?

Do you currently own or co-own a Scottish Terrier? _____ How many?

Please list other breeds you currently own or have owned

Have you bred dogs before or do you intend to breed in the future? Please give details

If applicable, on another sheet of paper, please list the number of litters you have had in the past 3 years, including:

Breed Sire and Dam Date Whelped # in litter

Have you ever sold puppies to a pet shop, broker or other wholesalers? If yes, please explain

Describe in detail your current and past involvement with Scotties (i.e. breeder/exhibitor, obedience, performance, tracking, pet companion, etc.)

List the Regional Breed Club and/or All Breed Clubs to which you have belonged and years of membership.

List positions and/or level of involvement held in clubs.

What are your expectations as a member of the STCA? _____

What can we expect of you? What information would we be interested in knowing about you?

Is there a particular area of interest that the STCA can count on your for your input, volunteer time, and committee work? Please give detailed information

CODE OF ETHICS

This Code of Ethics is established to set a standard of acceptable behavioral limits for the Scottish Terrier Club of America members. The Code is designed to protect the interests of the club and to protect and preserve the Scottish Terrier. The Scottish Terrier Club of America expects adherence to the code. Blatant disregard for the standards set out in this code will not be condoned.

The Scottish Terrier Club of America was formed and exists to encourage and promote the responsible breeding and ownership of Scottish Terriers and to protect and advance the interests of these dogs. Toward these ends, The Scottish Terrier Club of America recommends the following practices as ethical.

- Abide by the Constitution and By-laws of the Scottish Terrier Club of America and the rules of the American Kennel Club.

- Maintain the animal(s) in an environment and under a regime that as far as possible ensures the well being of the dog.
- Make use of available DNA testing when needed in order to produce Scottish Terriers free of genetically transmitted defects.
- Familiarize oneself with the AKC Standard of the Breed and strive to breed only Scottish Terriers of characteristic type, sound structure and temperament, directing one's efforts to producing dogs in conformity to the AKC Standard.
- Keep accurate breeding records and registration information in accordance with American Kennel Club regulations.
- Breed bitches in good condition and health according to AKC recommendations.
- Only undertake the breeding of a bitch when one is prepared to keep the resultant puppies until they are suitably placed. Members offering a dog at stud should require similar assurances from the owners of bitches of non STCA members.
- Puppies should not be sold prior to 10 weeks of age. Puppies and adults should be sold with appropriate inoculations for their age.
- Members should provide stud service only when satisfied that the owner of the bitch has such time and facilities necessary for the proper development of the puppies.
- Should not misrepresent or fail to disclose known hereditary defects, health and physical condition of any stock offered for sale or breeding purposes.
- Provide purchasers of adults or puppies with accurate papers to include a three-generation pedigree, registration certificate and/or a written sales agreement as to whether a guarantee is provided and setting forth any terms, conditions or limitations thereto, together with complete medical records and instructions for care and feeding.
- Not knowingly sell a Scottish Terrier of any age to a pet shop, catalog house, laboratory or any wholesale dealer in dogs (a dealer being a person who regularly buys dogs for sale at profit), or to any person who sells to any of the above. Members will not knowingly offer stud service to wholesale dealers or to any person involved with pet shops, catalog houses or laboratories. No Scottish Terrier will be provided for use in raffles, auctions or similar enterprises.
- Assume an ongoing responsibility for the Scottish Terriers that they produce. This is a lifetime commitment. A Scottie in need of a new home, who is owned by, bred by or sired by a dog owned by a member of the STCA should not become a rescue dog. Whenever feasible this dog should become the responsibility of the owner, breeder, or owner of the sire.
- Engage in advertising that is as factual as possible. Misleading exaggerations or unfounded implications of superiority shall not be used.
- Refrain from knowingly making unfair or untrue statements about the dogs or practices of others.

ENFORCEMENT

Enforcement of the above Code of Ethics will be per Article VI of the Constitution and By-Laws of the Scottish Terrier Club of America.

By signing this Code of Ethics, I/we acknowledge that I/we understand and agree with the purpose of the Scottish Terrier Club of America and that I/we will do my/our best to promote the best interests of the Club and the Scottish Terrier. Furthermore, I/we will conduct myself/ourselves in a manner of good sportsmanship at conformation, obedience and performance events, so as to reflect positively on the sport of purebred dogs.

(Code revised and approved October, 2002)

SIGNATURE OF APPLICANT _____ DATE

SECOND APPLICANT _____ DATE

SPONSOR'S QUESTIONNAIRE

Sponsor: _____ Applicant:

Address _____ Address

Phone: _____ Phone:

Email: _____ Email:

STCA members sponsoring new applicants MUST KNOW the applicants, their knowledge and consideration of the breed, their breeding and selling practices, and their treatment of dogs.

All members sponsoring a new applicant must complete the Sponsor's Questionnaire.

When completing the questionnaire, the sponsor must consider the following:

To be considered for membership an applicant must:

- a. Have demonstrated adherence to the policies as described in the STCA Code of Ethics
- b. Be sponsored by two current STCA members in good standing from two separate households who have known the applicant for one year.

The STCA members sponsoring the applicant must:

- a. Have had ongoing interaction with the applicant for one year.
- b. Be willing to provide accurate information on the questionnaire and additional information or clarification if requested by the STCA Board of Directors.
- c. Not sponsor an applicant in their immediate family, nor anyone who lives in the same household.
- d. Not be related to the other sponsor or live in the same household as the other sponsor.

If this is a family membership application, all family members must be covered in these questions. If one is active, and the other is not, please state that fact.

How long have you known the applicant(s)?

Expand on some of the interaction with the applicant during the past year such as mentoring, help with grooming, handling hints, club activities, etc

If applicable, does the candidate employ breeding practices as defined in the STCA Code of Ethics?

Suggest any particular club committee(s) in which this/these applicant(s) might best serve the club.

Explain your reasons for sponsoring applicant(s). Any further information may be attached to this form on a separate sheet.

Sponsor's Signature _____ Date ____ / ____ / ____

SPONSOR'S QUESTIONNAIRE

Sponsor: _____ Applicant: _____

Address _____ Address: _____

Phone: _____ Phone: _____

Email: _____ Email: _____

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