



DRAFT Minutes
The Scottish Terrier Club of America, Inc.
Meeting of the Officers and Directors
Teleconference
November 15, 2017
8:30 p.m. – 10:16 p.m.

PRESENT: President, Lori Kelly; Vice President, Pam Williams, Corresponding Secretary, Theresa Thomas, Recording Secretary, Kathleen Ferris, Treasurer, Steve Russell; Class of 2018, Ron McConnell, Sonya Neve, Pat Wooster, Directors: Class of 2019: Michael Krolewski, Janet Tomlinson, Pam Wilson

Absent: Helen Prince, Jerry Burge, Kelli Edell

Roll Call

Meeting called to order 8:70 pm

Welcome

Approval of Meeting Minutes

Wed., Oct. 4 Meeting Minutes – stand as approved
Wed., Oct 4 Executive session minutes – stand as approved
Fri., Oct. 6 After Dinner Meeting Minutes – stand as approved

Reports of the Secretaries

Corresponding – no report

L.Kelly mentioned that T.Thomas & M.H.Rice followed up on awards mailed to recipients who did not pick up their awards at the dinner. Two thank you notes were received: from Isaiah Kroese and Kim Siegfried.

Recording – no report

Treasurer's Report - report online. Membership Renewals/ Montgomery Week 2017

S.Russell offered highlights of the report. October is a very active financial time with the Montgomery Specialty, Independent Specialty, Awards, Dinners, etc. Dues packet was mailed by the 11/1 due date. It included additional forms for nominations, judges, application to serve etc. A few were returned due to address changes. 10% of dues were actually collected at Montgomery. Question should be raised on changing membership process for Juniors whose parent(s) are members. To be discussed on the list. P&L compared to same time frame as last year. We are back in the black. Club's income is greater than expenditures at this point in time. Montgomery income shows other events such as the boutique. Explanation was given on the income and expense of each show, conformation and performance. L.Kelly thanked S.Russell for the detailed explanation. She also mentioned that last year we had a tier trophy donation drive which pulled in much greater donations than this year's drive where we did not do it. May need to rethink our donation process.

Vice President's Report

Rotating 2018

P.Williams advised that the Top 20 is in planning stages and being advertised. Arrangements made with the building and club. Checking on vendors with the host club. Discussion on a Meet the Breed Booth and possible health clinic. Banquet on Saturday night. Heart of America will host hospitality on Thursday night,

Looking to have a possible seminar at the hotel on Saturday afternoon, possibly coordinating with a happy hour/cash bar. The rotating graphic will be up on the website as a holding space, so people know

the information is coming. Easter theme is in the works, Easter bonnets etc. Tying in new life, puppies, breeding, whelping and looking to have raffle items with these themes. Taking donations to create some baskets. Also thinking of possible Easter egg hunt idea. L.Kelly asked about the deadline. P.Williams hoping to get it out by Thanksgiving.

Old Business

Committee Chairs/Liaisons – see attached list at end of minutes

Motion to approve Committee Chairs/Liaisons as listed. Neve/Tomlinson. Approved by consensus.

STCA Pedigree Database

J.Tomlinson indicated that 100,000 dogs are in the database, filling in holes where possible. M.Krolewski asked all to look at what has been done on the website for the photos. It will be under the members log in once it goes live. Message to be going out to membership about the new feature.

Genetics Proposal – Motion from 8/17/17

L.Kelly reminded board of the motion. Michael Bishop was to come back to the board with recommendations and research. He has not had the time to put together material for us. L.Kelly will keep the Board posted as she receives it.

SOPs – Record Retention

S.Russell researched how this is handled. Looked at AKC and IRS requirements using it as guidance.

Motion to adopt the SOP for Record Retention policies for the STCA. Russell/Ferris. Approved by consensus.

On line Litter Listing

L.Kelly explained this does not fall under the role of Breeder Referral chair, B.Zink. Could M.Krolewski put together a simple submission on the website. Westie Club's litter listing was given as example. Ideally, it would be managed by the breeder or via website feedback. M.Krolewski thought a simple form could be developed for the breeder to complete and auto-load to the website including an expiration date. Keeping it simple, just basic info. This will be in addition to the current Breeder Referral process.

Strategic Plan Action items

L.Kelly will put together a list for the Board's review. All will have input to that list. S.Finn has put together questionnaires for the "One to One Mentor" program, to be shared on the Board list.

Morris & Essex 2020

L.Kelly suggested that STCA support the entry in 2020. **Motion to support the entry of Scottish Terriers at Morris & Essex 2020. Williams/Neve. Approved by consensus.**

Barn Hunt Trophy – "Wild Wind Halcyon Master of Barn Hunt Annual Award" for Scottish Terrier Master of the Barn Hunt. **Theresa followed up with Kim Lindsay who gave approval to use Wild Wind name on trophy.**

New Business

2018 Hatboro Dog Club/STCA Ind. Specialty

L.Kelly met with R.Thomas and he gave verbal permission on Thurs., Oct. 5. It was followed up with an email. He strongly suggested that the STCA offer trophies. The STCA will also put in a ½ page black and white ad in the Hatboro show catalog. **Motion to support the entries at Hatboro Dog Club on Thursday and Friday in 2018. Thomas/Neve. Approved by consensus. Motion to provide trophies for BOB, BOW, BOS, WD and WB at the Hatboro Dog Club on Thursday and Friday in 2018. Neve/Thomas. Approved by consensus.** T.Thomas will now contact the choice of judge for the Thursday Independent show.

2017-2018 STCA Board Teleconference Meeting Dates

L.Kelly: December will be hard for all to meet on the 3rd Wednesday, so any business needed will be conducted on the Board list. Next meeting to be Jan 17th. To be followed by the St Louis meeting on Thursday March 1st. Additional dates are: February: 2/21 (if needed). March: 3/21 (rotating wrap-up). April: 4/18. May: 5/16. June: 6/20. July: 7/18. August: 8/15. Sept.: 9/19. Oct.: 10/3 (MCKC).

Business Card for STCA

L.Kelly stated that it need to link back to our Breeder Referral page with a QRC Code. This will give the club metrics to see effectiveness. Material was taken from the current Illustrated Guide.

Motion to adjourn at 10:14. Wooster/Williams Passed Unanimously.

Respectfully Submitted – Kathleen Ferris, Recording Secretary

Scottish Terrier Club of America -- 2017-2018 Committees & Board Liaisons as of 11/13/17

Annual Awards	Sonya Neve/Theresa Thomas	
Awards Tallies	Michael Krolewski (list of committee members?)	
Bagpiper Staff	Jeff & Lori Waite, Marcia Harbison, Vandra Huber	P.Williams
Breeder Referral	Barbara Zink	P.Williams
Clan Connection	Pilar Kuhn	L.Kelly
Constitution & By-Laws	Helen Prince	
Facebook	James Sumpter, Kari Hill	L.Kelly
Finance	Kelli Edell (committee?)	
AKC Gazette Columnist	Kathleen Ferris	
Health Trust	Marcia Dawson DVM, William Berry, Helen Prince Michael Bishop PhD, Joanne Orth PhD, Lisa Kincheloe, Michael Krolewski	
Historian	Janet Tomlinson	
Jr. Showmanship	Sueannette Maniscalco	J.Burge
Breed/Judges Education	Kathi Brown/Tom Hossfeld	K.Ferris
Member Education	Kathi Brown/Kari Hill	
One on One Breed Mentoring	Susan Finn	K.Ferris
Legislation	Charlene "Charlie" Gann	R.McConnell
Membership	Kelli Edell	
Pedigrees & ROM	Janet Tomlinson	
Performance Sport Committee	Barbara Gibson	P.Williams
	Agility	Barbara Gibson
	Earthdog	Charlene Gann
	Obedience & Rally	Carol Vaseleski
Public Information & Education	Pamela Wilson	
Public Relations/Publicity	Karen Prokopetz	L.Kelly
Regional Clubs	Christine O'Brien	P.Wooster
Rescue Trust	Erica Cerny, Dorene Cross, Jeane Lishia Charla Hill, Linda White	H.Prince
Rescue Referral	Erica Cerny	H.Prince
SOP's	Helen Prince	
Standard Review	Kathi Brown, Kathy Ferris, Tom Hossfeld	K.Ferris
Sunshine	Charlie Gann	J.Burge
Trophies	Pat Wooster/Pilar Kuhn	P.Williams
STCA Boutique/Shoppe	Barbara Ljunggren/Lori Kelly	
Grooming Video	Ron McConnell	
Web Technology	Michael Krolewski, Raymond Formanek Jr. Jack Shacklett, Janet Tomlinson, Bob Gann	
WrapUp	Lori Kelly	

Montgomery Week 2018 Show Committee

Show Chairperson	Pam Williams
Support Team	Charley Cornman, Chair
Catalog Advertising & Information	Debi Russell
Event Reservations	TBD
Ring Decoration	Dan & April Green
Club Event Secretary	Theresa Kay Thomas
Perpetual Awards Steward	Barbara Botak. Engraving: Cliff Schultz
Independent Parent Specialty Show Chair	Helen Prince