



The Scottish Terrier Club of America, Inc.
Meeting of the Officers and Directors
Wednesday, December 17, 2025
Via Zoom

PRESENT:

✓	Pam Williams, President	✓	Amy Pelle, Corres. Sec.
✓	Ann Davis, Vice President	✓	Kathleen Dunleavy, Rec. Sec.
✓	Steve Russell Treasurer	✓	Helen Prince, AKC Delegate
✓	Susan Jacobsen, Class of 2026	✓	Danica Burge, Class of 2027
✓	Jeff Jones, Class of 2026	✓	Sheila-Faith Barry, Class of 2027
✓	Lisa Kincheloe, Class of 2026	✓	Suzanna Mackey, Class of 2027
✓	Christine O'Brien, Class of 2026	✓	Theresa Matthews Stewart, Class of 2027

ABSENT: None

Welcome: Called to order at 8:35 PM ET

Pam Williams

Pam Williams called the meeting to order. She stated that most of the meeting discussion will be in Executive session pertaining to the Pedigree database.

Report of the Secretaries

Recording

Kathleen Dunleavy

Kathleen Dunleavy presented the minutes from the September 30th Board meeting, October 3rd STCA Annual Meeting, October 3rd Post-Dinner Board meeting, October 15th Board meeting and November 19th Board meeting for review and approval.

Suzanna Mackey requested clarification of the September 30th minutes related to the Lloyd trophy discussion with the Shafer family. She was also concerned that her absence was not excused from the meeting even though her absence was due to a family emergency and not because she originally indicated that she had to work. After discussion, the Board decided to vote on excusing Suzanna's absence from the 9/30 meeting after approval of the minutes. Kathleen Dunleavy, Recording Secretary, offered Suzanna the opportunity to listen to the section of the recording related to the Lloyd trophy and the discussion with the Shafer family at the Rotating Specialty in February 2026. Suzanna agreed that she would listen to the recording at that time.

Motion: To approve the minutes of the September 30, 2025, Regular and Executive board meetings. HPrince moved/SJacobsen seconded. Passed Unanimously

Motion: To excuse the absence of Suzanna Mackey from the September 30, 2025, Board meeting. HPrince/TStewart. Passed Unanimously

Motion: To approve the minutes of the October 3, 2025, STCA Annual Meeting. APelle moved/CO'Brien seconded. Passed Unanimously

Motion: To approve the minutes of the October 3, 2025, Post-Dinner Board meeting. SMackey moved/ADavis seconded. Passed Unanimously

Motion: To approve the minutes of the October 15, 2025, Board meeting. APelle moved/SMackey seconded. Passed Unanimously.

Motion: To approve the minutes of the November 19, 2025, Board meeting. TStewart moved/SRussell seconded. Passed Unanimously.

Corresponding

Amy Pelle

Amy Pelle reported that she received designated specialty checklists and information from the Scottish Terrier Clubs of Greater Dayton, Michigan and Greater Denver.

Motion to approve a request from the Scottish Terrier Club of Greater Dayton to schedule their designated annual specialty on March 28, 2026 and an additional specialty on March 27, 2026. ADavis moved/JJones seconded. Passed Unanimously.

Motion to approve a request from the Scottish Terrier Club of Michigan to schedule their designated annual specialty on September 5, 2026. KDunleavy moved/SRussell seconded. Passed Unanimously.

Motion to approve a request from the Scottish Terrier Club of Greater Denver to schedule their designated annual specialty and an additional specialty on August 14, 2026. JJones moved/HPrince seconded. Passed Unanimously.

Amy stated that Kelli Edell of the Scottish Terrier Club of Greater Houston will contact the Washington State Scottish Terrier Club to seek mutual approval for a July 16, 2026, annual designated specialty.

Amy stated that she will follow-up with any other STCA regional clubs that have not submitted checklists for a designated specialty.

Amy reported that she sent emails to some regional clubs to ask their interest in hosting the 2027 Rotating Specialty and has not received any replies. Amy said that she will be sending letters about arrangements to all judges for the 2028 Montgomery, IPS and Sweepstakes in the coming week.

Amy said that she sent a letter to Linda Hains about her 50-year pin, which Linda reported as broken and has not received a response. The STCA will not replace the pin unless Linda returns the broken pin to Amy.

Report of the Treasurer

Treasurer's Report to Board December 2025

Financial Reports (December)

I have closed the books for the month of December, reconciled the accounts, and produced the STCA Statement of Financial Position (Balance Sheet) and Statement of Financial Activities (Profit & Loss) for the month and year-to-date. The reports have been attached, posted to the Board list, and uploaded to the STCA website.

For the first time in 3 years, the Club ended the year in the black with a positive **Net Income of \$2,562**. In December, most of the transactions were related to the collection of Membership Renewal dues and fewer members were delinquent, which allowed us to collect a positive **Net Income of \$20,596** for the month and offset prior period expenses. This brought the Club's **Balance Sheet Net Assets back over \$1/2million to \$503,359**.

Listed below are the accounts with income and expense over ~\$500 this month.

Income

\$13,431 – Membership Dues 2026
\$ 7,335 – Bagpiper 2026 (postage paid with Dues)
\$ 3,448 – Montgomery 2025 (MTAC Settlement)
\$ 1,380 – Bagpiper 2026#1 (ad sales, preliminary)
\$ 990 - Montgomery 2026 (trophy donations)
\$ 625 – Rotating 2026 (trophy donations)
\$ 600 – Shop (Grooming Manuals)

Expense

-\$ 2,306 – Taxes 2025 (on Unrelated Business Income)
-\$ 1,451 – AKC Delegate
-\$ 1,371 – Rotating 2026 (Trophies, Ribbons, Rosettes)
-\$ 1,058 – Montgomery 2025 (MTAC & MCKC Settlements)
-\$ 901 – COGS (Grooming Manuals & Videos)

Note:

- **Montgomery 2025** – During the month, we received both the MTAC and MCKC settlements to close out this year's National Specialty week. Income totaled \$20,960 and expenses totaled - **\$24,410** leaving a loss of **-\$3,449** (-16%). I'll give a more detailed accounting after year-end business.
- **Membership Renewal 2026** – Renewal payments were collected throughout the month. We had fewer members delinquent at year-end. A total of 606 (90%) households were completed leaving 65 (10%) to be settled in the January "Grace Period." A Board Call List was prepared and provided to Board.
- **Taxes 2025** – In 2025, STCA earned \$11,620 on Stifel Investment Interest. The US Treasury requires that we pay taxes (21%) on Unrelated Business Income which is estimated at \$2,306 for 2025. Form 990 taxes forms are to be filed by May 15, 2026.

As always, let me know if you have any questions.

Motion: To arrange the agenda. SRussell moved/APelle seconded. Passed Unanimously.

Old Business

Rotating 2026

Sheila-Faith Barry stated that the final 2026 Rotating Specialty premium list for the Belle City cluster is subject to final approval. Sheila-Faith has made the meal reservation for the STCA board meeting on Thursday. The daily rate for the host hotel is \$109.00, however; there is a conflict with the price listed in the Belle City premium. The host hotel annex building will be under renovation during the Rotating and

rooms may not be available in that building. It was a preferred building for exhibitors with dogs due to its outside entrances for each room.

Rotating 2027

Sheila-Faith Barry discussed proposed ideas for the 2027 STCA Rotating Specialty. No regional clubs have offered to host the 2027 Rotating Specialty at this time. Sheila-Faith proposed planning the 2027 Rotating Specialty at Purina Farms (MO) in the April/May time frame. The Purina Farms idea hosted by the STCA and its Board, could serve as a model for future Rotating Specialties. The Purina Farms site is easily accessible to all STCA members and exhibitors and would not place a financial burden on individual STCA regional Clubs if we were to go in with an all-breed club. There was discussion about scheduling the event and which months would be better logistically. Sheila-Faith will research what clubs, and their dates are currently planned for 2026 so that we can see if any would work for us. She will present options at the January 21, 2026, Board meeting. Amy Pelle, Corresponding Secretary, will draft a list of possible "open" dates when the Rotating Specialty will not conflict with a STCA Regional club designated specialty.

New Business

CT Agility Event Update

Pam Williams

Pam Williams read a letter from Lisa Diffley and Linda White, the STCA Performance chairs, which stated that they are no longer able to support the Connecticut Agility Event in November. The cause is lack of staffing due to retirement and/or illness. Lisa and Linda have informed the trial secretary and there is a breed club that will take over the weekend. Lisa and Linda will send the proceeds from the most recent Agility trials to Steve Russell, STCA Treasurer.

Grooming Manual Request

Jeff Jones

Jeff Jones reported that the STCA should re-order its supply of grooming manuals. The current order frequency is 3-4 manuals per month. If we order 100 manuals, the fee is \$61.00 per manual which are sold for \$105.00 per manual plus \$15.00 shipping to customer. Jeff will submit the order in January 2026 so that the invoice hits next year. Additional Flash Drives will be ordered at the same time to accompany the manuals. Terms of sale for the manual is half-down at time of order.

Motion: To approve the purchase of 100 STCA grooming manuals and flash drives in January 2026 at an approximate cost of \$7,000. HPrince moved/SRussell seconded. Passed Unanimously.

Pedigree Database – Old Business

Motion to enter Executive Session at 9:30PM to discuss pedigree database. SRussell moved/ADavis seconded. Passed Unanimously

Motion to leave Executive Session at 11:10PM. JJones moved/T/Stewart seconded. Passed Unanimously.

Motion: To adjourn the meeting at 11:15 PM. SRussell moved and HPrince seconded. Passed Unanimously.

Respectfully Submitted – Kathleen Dunleavy, Recording Secretary

1/21/2026 FINAL

Future Meetings

Wednesday, January 21, 2026, 8:30PM via Zoom
February 26, 2026, at Rotating Specialty Host Hotel – 8:30AM-5PM
March 18, 2026, 8:30PM via Zoom