



**Archive Minutes**  
**The Scottish Terrier Club of America, Inc.**  
**Meeting of the Officers and Directors**  
**Monday February 15, 2017**  
**8:33 PM – 9:57 PM**

**PRESENT:** President, Lori Kelly; Vice President, Pam Williams, Recording Secretary, Kathleen Ferris, Corresponding Secretary, Theresa Thomas; Treasurer, Steve Russell; AKC Delegate, Helen Prince, Ex-Officio, John McNabney, Directors: Class of 2017: Kelli Edell, Class of 2018: Peggy Browne, Jerry Burge, Ron McConnell

**Absent:** Pat Wooster

Roll Call

Recording Secretary

Welcome

President

Meeting Called to order at 8:33pm

**Motion to excuse Pat Wooster from the meeting as her daughter is having surgery. Prince/Edell. Passed unanimously.**

**Motion to change agenda to add 3 items to New Business. Prince/Edell. Passed Unanimously.**

Approval of Meeting Minutes

Recording Secretary

February 6, 2017 Meeting – approved as distributed

Reports of the Secretaries

Corresponding Secretary - Status of Committee Reports – Working on posting to the yahoo site as they come in.

Recording Secretary - Roster Pricing Update - report uploaded.

Treasurer's Report – see attached report.

End of year financials - in 1st Bagpiper

Final Report on Membership Renewals: About 95% renewed, a typical percent of loss. Year End & Month to Date P&L. Dues and advertising brought in considerable income. Funds collected for Health Trust Fund and RTF were transferred. 25% of the membership chose to upgrade Bagpiper. We are down to 6% requesting hard copies. Discussion held on a couple of renewals that came in right after grace period and past precedent and exception policies. How do we handle these long-term members who were late? Normally, we expedite getting them back in the club and they do not lose their years.

**Motion to go into Executive Session to discuss membership renewal at 9:02 pm. William/Prince. Passed unanimously**

**Motion to leave Executive Session at 9:15 pm. Ferris/Prince. Passed unanimously.**

Audit – Procedures/Status - At Montgomery meeting we agreed to conduct audit at end of year. Audit committee of April Green, Kelli Edell and Ron McConnell want to put more structure around the annual internal audit. It is called Agreed Upon Procedures for Internal Audit – info was shared with the board. **Motion to accept the Agreed Upon Procedures as part of the SOP and adjust to agree with the present SOP. Russel/Prince. Passed unanimously.**

Vice President's Report  
Rotating 2017 Updates. Event is moving along.  
Hotel is almost booked.

Montgomery 2017 Updates. Application in some approved some pending.  
Lori indicated that theme will be a full tartan plaid weekend

#### Old Business

Independent Parent Specialty Update Helen Prince  
Helen reported that the application for the Thursday show is pending. John offered trophies this year they would be copies. This will be added to the agenda in March.

SOPs Update Helen Prince  
They are in process. Received some revisions and waiting on a few more. Last item pending is the Rescue Trust SOP. Lori noted that some on website are not correct and they are working on fixing that.

#### New Business

Donations/Specialty Show Peggy Browne  
Presently, donations are about \$1500 for the rotating. Donations will cover trophies and rosettes. Bill Berry asked to donate terracotta figures from Scotland for the Ind. Parent Specialty show. Peggy would like to change name of the trophy donation title to Trophy & Specialty Donation.  
**Motion to rename Trophy Fund to Trophy & Specialty Donations Ferris/Edell. Passed unanimously**

Outstanding Service Proclamation Kathy Ferris  
Kathy prepared a draft document to honor SGT MacGregor. Lori wanted to incorporate this with celebrating what all our dogs do with us. This was an idea that was discussed for Thursday evening. All we need is an honorary award. Discussion on what we should call it, suggestion for title Goodwill Ambassador of the STCA. **Motion to honor MacGregor with the title of Goodwill Ambassador. Prince/Williams. Passed unanimously.**

Budget Request Strategic planning committee  
Marcia Dawson has indicated they need data from AKC. As a result, they need a budget of \$500 for requests to AKC and printing. **Motion to approve \$500 budget for the Strategic Planning Committee. Prince/Burge. Passed unanimously.**

#### PAWS

Info was posted to list. Committee members are going to England and bringing goodie bags to the juniors and will be explaining our program to them. This will also be approved for the website. Lori asked all to read it over the next 24 hours and provide feedback.

#### Housekeeping C&BL

We need to include the wording that was approved to section 2. Article 4 section 4d, but somehow left out. Helen spoke with AKC and we can add it as a housekeeping procedure as it is not a bylaw change and it was already voted on. It will be posted on the website. Also Helen mentioned we should be thinking about the ways this may happen if we choose to go this route. Attorney Fran Garb will send in form to AKC.

Lori indicated that she would like the board to all get together for a board retreat at Rotating on Thursday evening. Spouses or significant others can attend. This will be an evening designed for team building, trust and fun. Helen indicated that her husband will take any spouse interested in sightseeing while Board is meeting. that would be interested while we are meeting.

Next Meeting – Thursday, March 30, 2017  
 Holiday Inn, Roberts Centre  
 Wilmington, OH - 8:30 a.m.

**Motion to adjourn at 9:57 pm. Burge/Prince. Passed unanimously.**

Respectfully submitted – Kathleen Ferris, Recording Secretary

Treasurer’s Report January 2017 click for full report:

6:29 PM		Scottish Terrier Club of America	
02/02/17		<b>Profit &amp; Loss</b>	
Cash Basis		January 2017	
		Jan 17	
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Bagpiper</b>			
<b>Bagpiper 2017</b>			
<b>Advertising</b>			
<b>Issue 1</b>			
Business Card Ads		1,725.00	
Regular Ads		2,591.30	
Stud Dog Ads		2,797.88	
<b>Total Issue 1</b>		<b>7,114.18</b>	
<b>Total Advertising</b>		<b>7,114.18</b>	
<b>Circulation</b>			
<b>Subscriptions</b>			
Regular		120.00	
Special		60.00	
<b>Total Subscriptions</b>		<b>180.00</b>	
<b>Total Circulation</b>		<b>180.00</b>	
First Class Upgrade		380.00	
PayPal Fees		-28.84	
<b>Total Bagpiper 2017</b>		<b>7,645.34</b>	
<b>Total Bagpiper</b>		<b>7,645.34</b>	
<b>Board Member Generated Income</b>			
<b>Recording Secretary</b>			
<b>Roster</b>			
Roster Ads		375.00	
<b>Total Roster</b>		<b>375.00</b>	
<b>Total Recording Secretary</b>		<b>375.00</b>	
<b>Total Board Member Generated Income</b>		<b>375.00</b>	
<b>Investments</b>			
<b>Interest</b>			
Interest on Savings Account		0.27	
<b>Total Interest</b>		<b>0.27</b>	
<b>Total Investments</b>		<b>0.27</b>	
<b>Membership</b>			
<b>Dues 2017</b>			
Foreign Members		530.00	
Hardcopy Fees		90.00	
Regular Members		2,640.00	
xPayPal Fees		2.53	
Dues 2017 - Other		40.00	
<b>Total Dues 2017</b>		<b>3,302.53</b>	
<b>Total Membership</b>		<b>3,302.53</b>	
<b>Montgomery National Specialty</b>			
<b>Montgomery 2017 Income</b>			
Trophy Donations		175.00	
<b>Total Montgomery 2017 Income</b>		<b>175.00</b>	
<b>Total Montgomery National Specialty</b>		<b>175.00</b>	
<b>PAWS (Juniors)</b>			
Donations		170.00	