



Archive Minutes
The Scottish Terrier Club of America, Inc.
Teleconference of the Officers and Directors
Wednesday June 15, 2016
8:34 PM – 10:07PM

PRESENT: President, John McNabney; Vice President, Lori Kelly; Recording Secretary, Kathleen Ferris, Corresponding Secretary, Pam Williams; Treasurer, Steve Russell; AKC Delegate, Helen Prince, Directors Class of 2016: Peggy Browne Jerry Burge, Theresa Thomas, Pat Wooster. Directors Class of 2017: Kelli Edell, Tom Langham Jr., Rose Shacklett, Elizabeth Wise

Absent – Ex-Officio, Charla Hill

Agenda

Roll Call

Recording Secretary Ferris

Call to Order

President McNabney

Approval of Minutes of May Teleconference Meeting - Accepted as amended

Treasurer's Report

Treasurer Russell

Full report at end of minutes (Report A), S. Russell offered the following highlights.

- Filed 2015 taxes by May 15th deadline, with assistance April Green.
- Received from Fran Garb copies of the amendment where she took the information from changes approved to C&BL's and created an amendment to send to NJ where we are incorporated. The Board can now approve this according to C&BL. It is same language as the revisions members had approved. It now only requires the president's signature.

Motion to accept the proposed amendment to the certificate of incorporation proposed by Fran Garb and presented by Steve Russell and payment of the filing fee of \$75.00. Langham/Prince. Passed Unanimously

- National Specialties – financial statements still in process with regional clubs to close out report.
- Trophies – contracted with ASA appraiser in the Philadelphia area and had Cliff Schultz transport them. Appraisal is now underway. We can make updates to fair market value and insurance coverage after receipt of appraisal.
- HTF – clarified the financials on unrestricted retained earnings.
- A PayPal technical issue is fixed. Michael Krolewski is now on all accounts. It is also set up to receive Zazzle if we go with it on a test basis.
- Received a suggestion from Adrian Sanchez on the possible use of annuities. This would be in place of the ladder CD's in place. He does not recommend doing anything until CD's reach their maturity. We can look at a decision at that time. K. Edell recommended we not consider annuities due to risk. S Russell agreed. Our savings are currently guaranteed.

L. Kelly raised questions regarding Zazzle. She has concern about use of the STCA logo. She asked Ray about contractual obligations and he directed her to Zazzle's website. Upon review, she found a "non-exclusive license" clause, which means they can use our logos and trademarks as they wish. This is done by virtue of the design. Once created they can use it. She is not comfortable with this since Zazzle will have the full use of the logo. J McNabney said it is only if we use the STCA logo not if we use a generic logo. S. Russell suggested that W&M Chair Barbara Ljunggren check into further details. J. McNabney will contact her tomorrow with the request.

Vice President's Report

Vice President Kelly

2016 Montgomery & 2016 STCA Thursday Specialty Show

- Trophy letters sent out – mailing to all donors including 2014 and 2015 winners.
- M. Krolewski is getting out info on our website.
- Rosettes will be from MB-F.
- All events are set.
- Regional Clubs meeting is not yet set.
- Rau will be in earlier to set up on Thursday at the hotel.
- Above Ground Intro to Quarry set for Saturday.
- J. McNabney stated that he has another bronze done by Joan Eagle very similar to the one he donated already. He is thinking of putting both on a base for BOB with dated info. H. Prince will have to adjust premium list with a description from him by this coming Friday. L. Kelly will also need a description for the info packet and website. J. McNabney was thinking of attaching some pewter logos to some Woodbury items and donating them as additional trophies. He will give H. Prince the info.
- H. Prince has J. McNabney as steward for Thursday.

2017 Specialties

Question on approvals of Regional specialties. Western VA is on the same weekend as Northern Ohio. L. Kelly brought it up on our discussion list. It was resolved because there was an issue with Western VA's AKC application. It will now be a supported entry. The issue came from the fact that STCWV did not hold its specialty in 2015. AKC told them they could not hold the date. Northern Ohio moved their date. The question will be if that is a permanent change of date. The Board will need to confirm all this. R. Shacklett said Northern Ohio has been on that date for 3 years. It was explained that approval is needed from the STCA Board if dates are changed before any application can be sent to the AKC. L. Kelly stated what is in the SOP regarding Regional Clubs requesting their dates. It was to be a 2-year blanket approval if there are no changes. The Board needs to look to the minutes to see when it was agreed upon. K. Edell stated that we approved Northern Ohio to move with their current cluster. Discussion produced a consensus that if a regional club wants to change their date they need to come to the Board. H. Prince stated that no regional can hold a specialty on the same date (weekend) as another, however we need to be sensitive to the issues STCWV has been dealing with. L. Kelly agreed we need to help them and we need to work with them for 2017. The issue is resolved for 2016. H. Prince volunteered to talk to them and see what they can do. S. Russell wondered if are we setting a precedent with regional clubs not holding a specialty show every year. Is there any consequence for not having one? H. Prince said we need to be sensitive to those clubs that can no longer hold independent specialty. Question is should they be required to hold one. L. Kelly stated that we need a more in-depth discussion on supporting and helping the regional clubs. Maybe give them someone with more experience as a

mentor. She also said we need to make the current regional club structure more effective, to facilitate getting help to the clubs.

L. Kelly thought that maybe we need to bring this up in October at Montgomery weekend during the Regional Delegates meeting. A suggestion was presented to look at adding in members from around the country to regional clubs to help them out.

Old Business

HTF proposal for Purdue Bladder Cancer Research Matching Funds

J. McNabney spoke with M. Dawson and the HTF thinks the Board should establish the guidelines, not the HTF. Simply said, checks would be made out to Purdue and then the STCA would match it. T. Langham asked if the HTF was a 501 3c trust fund and why do we have control if they are separate? H. Prince clarified that the STCA is the umbrella that they sit under. We appoint the trustees. J. McNabney said that is why they are a trust not a corporation. Everyone agreed that we need to support the health initiative. How will matching funds be administered or implemented. Who are we matching, how much, is there a minimum? Discussion continued on how the HTF is working and the studies they are supporting. There are multiple studies being funded but they are in process. M. Dawson provides summaries in the Bagpiper. S. Russell explained that we have uncommitted funds that are available to do this. If the proposal states how it is done, then either organization can do it. Important to note that the checks need to be made out to Purdue to be tax deductible. J. McNabney will create a proposal by this weekend.

Grooming Manual

L. Kelly

L. Kelly went back to the committee and spoke with them about the details the board had discussed. She presented a number of quotes by email. She also indicated that Barbara Casey has sent a list of anything and everything you need to pack for a dog show, which will be an article and uploaded to the website. L. Kelly still recommends increasing the price to \$40. Shipping will be out of PA. She recommends 250 or less. She does not see us selling more than 50 a year. J. Burge asked if we are still hearing from overseas clubs. The Canadian Scottie Club has expressed interest in the manuals. They might even sell them for us. P. Williams suggested that perhaps they could presell and physically send manuals back with them at Montgomery. Timing will be 14-15 days after artwork approval and it should be quick ship because we aren't changing anything. There was some concern expressed that the DVD might make them obsolete. Discussion continued on pricing, mailing and profit margins.

Motion that the STCA purchase 150 copies and sell at \$40 each plus shipping and handling. Williams/Ferris. Passed Unanimously.

J. Burge asking about the financing approvals on the DVD. L. Kelly has researched some videographers. but it is not ready for the board to take action on as of yet. The committee still is putting together the information. It should be put on the agenda for next month.

New Business

HTF proposal for adding CMO DNA test as an optional test for CHIC listing

This would make 3 optional tests for CHIC. H. Prince explained that there was a prior issue going through MI State. Results were sporadic. In order to be accepted as a test it has to have a guaranteed

turnaround time. Optigen is now offering this test for the same price. It would be accepted by CHIC. She would need a letter to send to CHIC from the Board. **Motion that the STCA will authorize the Optigen test for CMO as an optional test for CHIC. Prince/Russell. Passed Unanimously**

Next Meeting – July 20, 2016

Motion to adjourn at 10:07 pm. Wooster/Williams. Passed Unanimously

Respectfully Submitted – Kathleen Ferris, Recording Secretary

REPORT A

June 15, 2016

Treasurer Report **Interim Report of Activities Since Rotating**

Accounting P&L shows a \$1,789 Net Income YTD through 6/15

Larger Payments made:

- \$1804 Uncle Bob's Storage Locker (annual renewal)
- \$1486 Modern Litho Bagpiper 2016#2
- \$1000 Sheraton Host Hotel Deposit 2016 Montgomery
- \$ 736 KMK Design Bagpiper 2016#2
- \$ 600 Equisure Club Liability Insurance (annual renewal)
- \$ 500 Holiday Inn Host Hotel Deposit 2018 Rotating
- \$ 410 Nominating Committee Mailing
- \$ 299 Rothen Hosting Services \$299 (annual renewal)

2015 Taxes filed by 5/15 deadline
Assisted by April Green CPA

Certificate of Incorporation of the STCA
Assisted by Fran Garb Attorney

- Produced Amendment to COI dated 1951 using the latest C&BL dated 2014.
- Uses language already approved by Members and AKC in latest C&BL.
- To be signed by the President.
- To be filed with the State of New Jersey – Department of Treasury with \$75 Fee.

National Specialty Shows

- Produced a 7-year Summary of Montgomery & Rotating P&Ls
- Produced a 2016 Rotating Financial Statement
Income \$5,300, Expense \$8,000, Net Loss \$2,700 (versus 2015 Loss \$3,271).
Note: Baltimore/Washington Regional Club closeout is pending

Trophies/Awards Appraisal

Assisted by Cliff Schultz

- Contracted with ASA accredited appraiser, Barry Slosberg, in Philadelphia area.
- Provided copies of prior 2005 Appraisal and Stalter Replacement.
- Delivered trophies/awards from storage to appraiser and returned.
- Assisted in 2-1/2 hour update descriptions, photos, weights, etc.
- New appraisal (expected in July) will be used to update Balance Sheet FMV and Insurance Coverage.

Health Trust Fund Finances

Assisted by Lisa Kincheloe HTF Treasurer

- Clarified Unrestricted Retained Earnings of \$173,990
(i.e., Total Assets \$240,579 less Restricted/Donor Designated Funds \$21,589
less Future Commitments \$45,000).