

MINUTES

The Scottish Terrier Club of America, Inc.

Meeting of the Officers and Directors
Wednesday October 21, 2015
Teleconference
8:33 PM - 10:16 PM

PRESENT: President, John McNabney; Vice President, Lori Kelly; Recording Secretary, Kathleen Ferris, Corresponding Secretary, Pam Williams; Treasurer, April Green; AKC Delegate, Helen Prince, Ex-Officio, Charla Hill, Directors Class of 2016: Peggy Browne, Jerry Burge, Pat Wooster, Theresa Thomas, Directors Class of 2017: Kelli Edell, Tom Langham Jr., Rose Shacklett, Elizabeth Wise

President John McNabney asked the Recording Secretary for a roll call of all present.

Call to Order: 8:33 pm EST

Approval of Minutes – After Dinner Meeting Minutes of 10/2/15. Motion to accept with the amendment to show that 13 members signed the Code of Conduct at the meeting, the last member Rose Shacklett emailed hers to the Recording Secretary after that meeting. Kelly/Wooster. Passed Unanimously

Corresponding Secretary – Pam Williams

Letters were being prepared to be sent to new chairs and other elected officials.

Treasurer - April Green

Read a letter of resignation (see attached at end of minutes) – <u>Motion to accept April Green's resignation as Treasurer with regrets. Willams/Prince. Passed Unanimously</u>

Motion to add to the agenda as the first order of new business the appointment of a new Treasurer. Ferris/Kelly. Passed Unanimously

Status of Audit

STCA Treasurer – Kelli Edell stated that an Internal Audit was done by April Green which should stand now that she is no longer Treasurer. Clarification of what type of audit is required by the By-Laws and State-Laws. New Treasurer will be consulted on the opinion of the need of an audit.

HTF - Hellen Prince reported that there has been no change of Treasurer so no audits have been required.

Rescue Trust - Lori Kelly reported that an External Audit was reported in the Wrap Up and Bagpiper Issue #4.

Montgomery Wrap Up - Lori Kelly

MCKC 2015 - A big thank you was presented in the Wrap Up to all members who helped. The P&L is being put together and it is hoped to be ready for the next meeting if not the following. In addition, Lori asked that the board please encourage membership to support the Bagpiper with advertising especially with wins from this weekend. Surveys returned to the Host Hotel were largely favorable. The few issues that were noted were resolved. Food and rooms were rated good. Barn Hunt was greatly appreciated and enjoyed.

MCKC 2016 – Contract has been signed with the Sheraton. A refund has been requested from Lulu Temple and should be forthcoming.

Committee Chairs and Liaisons - John McNabney

John presented a quote from Robert's Rules regarding standing committees and their expiration. Discussion was held on the Constitution and By-Law superseding Robert's Rules unless a procedure is not in place. John ruled that the by-laws cited only defined who appoints committee chairs and not their terms therefore Robert's Rules prevails for committee chair terms and proceeded with the appointments.

Agility - Barbara Gibson (Liaison, VP/Show Chairperson) - no change

Annual Awards –Theresa Thomas Chairperson, Pam Williams, Lori Kelly, Margaret O'Brien – certificates - no change

Awards Tallies - Web Site Chair, Michael Krolewski; Admin Chair, Pat Wooster, Lesley Andrews, Janet Bartholomew, Cheryl Fugate, Susan Kenney, Ray Knapp, Ted Miyamura, Mary Helen Rice, & Tracy Wooster. – no change

Bagpiper –Janet Tomlinson, Marketing; Allene Auld and April Green, Advertising; Marcia Harbison, Circulation Manager; Linda White Regional Clans Editor. (Liaison: Corresponding Secretary) Motion: to approve Regina Hesse Chair of the Marketing Committee. Wise/Shacklett. Motion to amend the motion to state Co-Chair of the Marketing Committee. Kelly. Accepted. Passed Unanimously

Helen Prince asked for discussion on the Bagpiper Editor. She brought forth problems with past issues in regards to omission, errors and late mailings. Concern was discussed as to the amount of time required to perform the job. **Motion to appoint Charla Hill as Bagpiper Editor effective with the 2016 Issue 1. Prince/Burge.**

Motion to move the question. Ferris/Kelly roll call vote of 9 yes - 3 no.

Roll call vote on the motion of 11 yes - 1 no. Passed

Breeder Referral – Barb Zink (Liaison, Corresponding Sec) no change

Pam Williams encouraged the board to encourage members to reach out to regional club members who may have puppies or dogs to participate.

Earthdog – Charlie Gann (Liaison, Jerry Burge) Discussion to create Co-Chairs. <u>Motion to lay on the table appointment of Earthdog Chairman until next meeting.</u> Kelly/Edell. Passed Unanimously

Facebook - James Sumpter, Chair, Janet Tomlinson, Lori Kelly, Kari Hill, Web contact Glenda Tucker. No change

Finance Committee – TREASURER, John McNabney, Kelli Edell & Steve Russell. <u>Motion to change the agenda</u> and move the discussion of the Finance Committee to new business. Kelly/Williams. Passed Unanimously

Gazette Columnist - Kathy Ferris. No change

Historian – Janet Tomlinson (Liaison, VP/Show Chair). No change

Junior Showmanship – Sueannette Maniscalco Chair, (Liaison, Pat Wooster), Marianne Melucci will be added to the committee.

Breed Education –Kathi Brown, Chair (Liaison, Kathy Ferris). No change Judges Education – Kathi Brown & Tom Hossfeld

Member Education – Kathi Brown & Kari Hill

Legislation – Charlie Gann, Chair (Liaison AKC Delegate). Discussion to have Charlie Gann recruit from around the county members to add to the committee. Suggested names, Liz Lufrano and Ann Dunn

Membership - Kelli Edell. No change

Obedience and Rally - Mary Helen Rice (Liaison, Vice President/Show Chair). No change

Public Information and Education – Kathy Vogt (Liaison, Peggy Browne). Motion to make a Kathy Vogt and Cliff Hwett Co-Chairs. Burge/Kelly. Passed Unanimously

Pedigree Database/Registry of Merit – <u>Motion to lay on the table until next meeting or later. Kelly/Edell.</u>
<u>Passed Unanimously</u>

Regional Clubs - Lori Kelly. No change

SOP's and Documents - Lori Kelly, VP Chair. No change **Sunshine**- Charlene Gann. (Liaison, Lori Kelly). No change

Trophies – Peggy Browne, National Chair. Discussion held on changing or adding members to the committee. <u>Motion to appoint Peggy Browne Chair. Kelly/Williams. Passed Unanimously</u>

Wrap Up - On line Newsletter, Lori Kelly, Editor. No change

Web Technology - Bob Gann, Chair (Web Master); Michael Krolewski, Herschal Hill, Janet Tomlinson, Seon Ferris, Glenda Tucker, Steve Russell (Liaison, TBA). No change

Montgomery Weekend

Catalog Advertising and Information __TBD____v_ (Liaison, Lori Kelly)
Banquet Reservations – Janet Tomlinson (Liaison, Lori Kelly)
Support Team - (Liaison, Lori Kelly) –
Charley Cornman, Chair
Trophy Engraving, Cliff Schultz
Trophy Steward, Barbara Botak
Ring Decorations, Dan and April Green
Judge's Gifts, Lori Kelly

Standard Committee – postponed until next meeting

New Business

Treasurer – <u>Motion was made to appoint Steve Russell as STCA Treasurer. Ferris/Prince roll call vote of 9</u> yes – 3 no. Passed

Westminster Kennel Club Catalog Ad – <u>Motion to approve the expense of the 2016 ad. Prince/Wooster.</u>
Passed Unanimously

Status of Club Attorney – John McNabney stated that this was more about questions he had rather than actual business. Clarification was made on status of retainer not a budget. Need of an Attorney that can practice in the state of New Jersey. Possible need for upcoming AKC changes as well as processing renewals of Articles of Incorporation etc.

2016 Rotating Specialty – Lori Kelly reported that the Hotel contract was finalized and will be published to the Board List, it will be the Radisson on the North Baltimore Beltway. The premium list for Old Dominion is still pending so the name of the judge cannot be released until AKC approval. Christine Stevens will be judging Sweeps. There will be 4 days of shows, at this time 1 regional specialty with a possible second or 2 supported entries with the Rotating. Dates are from 4/21 - 24. Board meeting to be on Thursday 4/21.

2017 Rotating Specialty - Will be hosted by the Greater Dayton Club

2018 Rotating Specialty – Will be hosted by the Heart of America Club

Board List Ownership/Moderator - John McNabney will be added as an administrator

Winter Board Meeting – <u>Motion was made to confirm the date of the winter board meeting as Saturday 2/27/16.</u> <u>Williams/Prince Passed Unanimously.</u> <u>Motion to amend having the Saturday 2/27/16 winter board meeting in Atlanta.</u> Kelly

Peggy Brown provided research on locations available for low cost and found a Marriot near the Atlanta Airport with shuttle service and other amenities. She will forward details to the board list.

Kathleen Ferris asked John McNabney if he had made arrangements to ensure the teleconference was recorded as discussed. John responded that he did not have time but will look into for the future.

Motion to adjourn at 10:16 pm EST. Prince/Williams

Respectfully submitted Kathleen Ferris, Recording Secretary.

April M. Green, CPA

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October 21, 2015

To the Members of the STCA Board of Directors:

Let me start by saying that there is no easy way to say this.

First, it has been an honor and a privilege to serve with such a distinguished board of directors this past year.

For personal reasons, I have decided to resign as STCA Treasurer effective with the board approval of a new Treasurer to fill this vacancy.

The good news is that Steve Russell has expressed a willingness to be Treasurer. Steve is especially well qualified both professionally and experienced in STCA affairs. Steve has been chair of the finance committee for several years so he has an intimate knowledge of STCA finances. Also he garnered the next most STCA votes for director, being within 1 vote of Tom Langham so he clearly has the support of the general membership.

Time is off the essence in this matter. According to our bylaws, Article I, Section 2(a) ... **BY NOVEMBER 1**ST, the **Treasurer shall send to each member a statement of dues for the ensuing year...**" Steve is already helping Rhea and me with the mammoth dues project that must be ready for mailing on Nov. 1sr. I am enthusiastic to provide my support and assistance to Steve Russell and Rhea Spence to make the transition in treasurers as easy as possible. Also I am happy to assist Steve throughout the year, as needed.

Sincerely,

April M. Green